



Yearly Status Report - 2019-2020

Part A

Data of the Institution

Part A	
Data of the Institution	
1. Name of the Institution	GOVERNMENT ARTS COLLEGE
Name of the head of the Institution	Prof. (Dr.) M. EASWARAMURTHY
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	042342443981
Mobile no.	9443522855
Registered Email	iqacgacooty@gmail.com
Alternate Email	sanilravi@gmail.com
Address	Government Arts College, Stone House Hill, PO
City/Town	Udhagamandalam, Nilgiris
State/UT	Tamil Nadu
Pincode	643002

2. Institutional Status																			
Affiliated / Constituent			Affiliated																
Type of Institution			Co-education																
Location			Semi-urban																
Financial Status			state																
Name of the IQAC co-ordinator/Director			Dr. Franklin C Jose																
Phone no/Alternate Phone no.			04232443981																
Mobile no.			9443044740																
Registered Email			iqacgacooty@gmail.com																
Alternate Email			sanilravi@gmail.com																
3. Website Address																			
Web-link of the AQAR: (Previous Academic Year)			https://www.govtartscollegeooty.org.in/wp-content/uploads/2022/10/report-2018-19.pdf																
4. Whether Academic Calendar prepared during the year			Yes																
if yes,whether it is uploaded in the institutional website: Weblink :			https://www.govtartscollegeooty.org.in/wp-content/uploads/2022/10/calendar-2019-2020.pdf																
5. Accrediation Details																			
<table border="1"> <tr> <th rowspan="2">Cycle</th> <th rowspan="2">Grade</th> <th rowspan="2">CGPA</th> <th rowspan="2">Year of Accrediation</th> <th colspan="2">Validity</th> </tr> <tr> <th>Period From</th> <th>Period To</th> </tr> <tr> <td>2</td> <td>B</td> <td>2.41</td> <td>2015</td> <td>24-Sep-2015</td> <td>23-Sep-2020</td> </tr> </table>						Cycle	Grade	CGPA	Year of Accrediation	Validity		Period From	Period To	2	B	2.41	2015	24-Sep-2015	23-Sep-2020
Cycle	Grade	CGPA	Year of Accrediation	Validity															
				Period From	Period To														
2	B	2.41	2015	24-Sep-2015	23-Sep-2020														
6. Date of Establishment of IQAC			05-Jan-2010																
7. Internal Quality Assurance System																			
<table border="1"> <tr> <th colspan="3">Quality initiatives by IQAC during the year for promoting quality culture</th> </tr> <tr> <th>Item /Title of the quality initiative by</th> <th>Date & Duration</th> <th>Number of participants/ beneficiaries</th> </tr> </table>						Quality initiatives by IQAC during the year for promoting quality culture			Item /Title of the quality initiative by	Date & Duration	Number of participants/ beneficiaries								
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Item /Title of the quality initiative by	Date & Duration	Number of participants/ beneficiaries																	

IQAC		
No Data Entered/Not Applicable!!!		
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
No Data Entered/Not Applicable!!!				
No Files Uploaded !!!				

9. Whether composition of IQAC as per latest NAAC guidelines:	Yes
Upload latest notification of formation of IQAC	View File
10. Number of IQAC meetings held during the year :	1
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	Yes
Upload the minutes of meeting and action taken report	View File
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

IQAC has taken steps to increase the number of workshops and seminars. Because this will help the student get more experience and learn more. The college continued participation in NIRF and AISCHE. Conservationrelated outreach programmes were started. Students were given classes to help them improve their skills.

[View File](#)

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Plan of action 1. Continued participation in AISCHE and NIRF 2. Conduction of workshops and seminars 3. Starting collaborative research 4.	Achievements 1. Participation in AISCHE and NIRF continued 2. Most of the departments conducted seminars and workshops 3.Department of zoology and

Strengthening of Alumni 5. Initiating outreach programmes	Wildlife Biology initiated collaborative research 4. Alumni association conducted meetings 5. Successfully conducted conservation related programmes.
View File	
14. Whether AQAR was placed before statutory body ?	No
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2019
Date of Submission	29-Apr-2019
17. Does the Institution have Management Information System ?	No

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

At Government Arts College, Udhagamandalam, the college Council meets in the beginning of every academic year for the preparation of the Academic Calendar. The academic calendar of events includes details like the total number of working days and holidays, dates for CIA (Continuous Internal assessment), dates for the last working day for each semester. The academic activities, CIE, and all other activities are conducted in adherence to the calendar of events except unexpected circumstances. For each semester Two continuous Internal Assessment tests (CIA), Two assignments, seminars and Model exams are part of the Continuous Internal Evaluation (CIE) of students. The academic calendar helps the faculty members to plan their course delivery and other academic activities. The Head of the Department (HOD) of each Department closely monitor the completion of the syllabus for CIA and semester by faculty members. Syllabus coverage for each CIE is decided well in advance and faculty members adhere to it. The subject instructors prepare the question papers along with the scheme of evaluation. The CIA test timetable is prepared by the department examination committee and is published in the department notice board. The principal of the college, through the academic council meetings, regularly monitors the progress of the semester and provides suitable suggestions. In case of any changes/revision in the academic calendar will inform by the principal to the respective HOD'S.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
Computer Literacy Programme	Nil	18/06/2019	365	Basic knowledge in computer programmes	Basic knowledge in computer programmes
Web Developer 5.0 Certificate Course, under aegis of BEICH	Nil	17/06/2019	90	Nil	Nil

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
No Data Entered/Not Applicable !!!		
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
MA	History	16/06/2009
BA	Tamil Literature	16/06/2009
MA	Tamil Literature	16/06/2009
BA	English Literature	16/06/2009
MA	English Literature	16/06/2009
BA	History Tamil Medium	16/06/2009
BA	History English Medium	16/06/2009
BA	Tourism and Travel Management	16/06/2009
BA	Economics Tamil Medium	16/06/2009
BA	Economics English Medium	16/06/2009
MA	Economics	16/06/2009
BA	Defence studies	16/06/2009
BCom	Commerce	16/06/2009
MCom	Commerce	03/06/2013
BCom	Commerce with computer applications	16/06/2009
MCom	Commerce with computer applications	18/06/2018
BCom	Commerce with International Business	16/06/2009

MCom	Commerce with International Business	16/06/2009
BSc	Mathematics Tamil Medium	16/06/2009
BSc	Mathematics English Medium	16/06/2009
MSc	Mathematics	03/06/2013
BSc	Physics Tamil Medium	16/06/2009
BSc	Physics English Medium	16/06/2009
MSc	Physics	16/06/2009
BSc	Electronics and communication system	03/06/2013
BSc	Chemistry Tamil Medium	16/06/2009
BSc	Chemistry English Medium	16/06/2009
MSc	Chemistry	16/06/2009
BSc	Botany Tamil Medium	16/06/2009
BSc	Botany English Medium	16/06/2009
MSc	Botany	16/06/2009
BSc	Zoology Tamil Medium	16/06/2009
BSc	Zoology English Medium	16/06/2009
MSc	Zoology	16/06/2009
BSc	Wild Life Biology	03/06/2013
BSc	Computer Science	16/06/2009
MSc	Computer Science	18/06/2018

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	1007	Nil

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Environmental Studies	16/06/2009	1183
Human rights	16/06/2009	1183
View File		

1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
MA	Tamil Literature	10
BA	Travel and Tourism management	24
MSc	Botany	22

MSc	Mathematics	29
MCom	International Business	42
MSc	Physics	22
BA	English	32
BSc	Chemistry	63
MCom	Commerce	19
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Nil
Teachers	Nil
Employers	Nil
Alumni	Nil
Parents	Nil

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?
(maximum 500 words)

Feedback Obtained
No Data Entered/Not Applicable !!!

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
No Data Entered/Not Applicable !!!				
View File				

2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	1183	283	7	151	158

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
No Data Entered/Not Applicable !!!					
View File of ICT Tools and resources					

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Yes, college strives to bring necessary inputs towards student centric approaches in learning and understanding process. Our teachers have gone ahead in understanding students background to the core and prepare roadmap for different type of students and the subject specific methodologies such as group discussion, role plays, team exercises, etc which makes them understand the topics easily and arises curiosity within them. The outcome of such adopted methods is visible in team work, leadership qualities, capacity building ad time management. Students are taken to field visit for experiential learning, to become familiar and grasp firsthand information on the topic. Field visits, tours, lab sessions are arranged to inculcate practical exposure to students, also students were motivated to participate in all extra-curricular activities and encouraged to become member of the various clubs to bring out their interest and develop team working behavior. Students are also given due opportunity to lead and organize various functions in the college level to exhibit their leadership quality. Also, students are taken to road rallies to create awareness among the local community and cleaning campaign are done aimed at inculcating environment significance within them.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
4096	158	1:26

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
183	158	25	15	94

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
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No Data Entered/Not Applicable !!!

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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
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No Data Entered/Not Applicable !!!

[View File](#)

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

CIA, an important component of learning process, enables students to self-analyze on the subjects taught by the faculty in the prescribed semesters. CIA has its own sub-parts which are divided into assignments, tests, and model exams covering 25 marks as specified by the university. Common schedule for the whole college is charted out to conduct CIA every semester. CIA is conducted at equal intervals as planned for the semester concerned. Students are made aware of the marks scored and necessary inputs are given to students accordingly. The present mode of conducting exams is traditional method. Apart from the

aforesaid mechanism for internal exams, engaging students in classes through quiz, and encouraging class participation to discuss the contemporary issues are encouraged.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Calendar is prepared for every academic year stating the schedule of internal tests, model exams, holidays and number of working days to provide clarity on the various activity schedules. Most of the times, exams are conducted as per the scheduled slots. Having located in the mountainous zone, climatic conditions and seasonality variations sometime affect the schedule. However, exams are conducted properly. Students who face difficulty in attending exams due to some unavoidable circumstances, are provided extra time to rewrite exams with proper approval from principal.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<https://b-u.ac.in/syllabus>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
No Data Entered/Not Applicable !!!					
View File					

2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

No Data Entered/Not Applicable !!!

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
No Data Entered/Not Applicable !!!				
No file uploaded.				

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Workshop on Goal setting	Commerce	13/02/2020
National Awareness Programme- Build the Entrepreneur of your Dreams	Commerce	20/02/2020

Workshop on National Stock Exchange investors awareness	Commerce	24/02/2020
Enhancing problem solving skills in algebra and analysis	Mathematics	29/01/2020
One Day International Conference on LITERATURE FOR LIFE: ALTRUISM, HUMOUR AND HOPE IN ENGLISH LITERATURE	English	11/03/2020
National workshop on Biodiversity Assessment of Herpetofauna and other organisms. National Biodiversity Authority, Tamilnadu, State Council for Science and Technology(TNSCST), CSPT	Wild Life Biology	28/02/2020
National Webinar on Bio-Diversity Conservation.	Wild Life Biology	20/05/2020
Biodiversity assessment of Herpetofauna and other organisms	Wild Life Biology	28/02/2020

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
No Data Entered/Not Applicable !!!				
No file uploaded.				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
No Data Entered/Not Applicable !!!					
No file uploaded.					

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
No Data Entered/Not Applicable !!!		

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
English	1

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	Tamil	2	Nil
View File			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
History	1
Botany	1
No file uploaded.	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
No Data Entered/Not Applicable !!!						
No file uploaded.						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
No Data Entered/Not Applicable !!!						
No file uploaded.						

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
No Data Entered/Not Applicable !!!				
No file uploaded.				

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Tourism awareness rally	District Tourist Office	2	35
Developing Leadership quality	NALS-Students Leadership Program	3	40
COMBINED ANNUAL TRACKING CAMP	1/31 (TN) INDEP COY NCC	3	55
No file uploaded.			

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
No Data Entered/Not Applicable !!!			
No file uploaded.			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
No Data Entered/Not Applicable !!!				
No file uploaded.				

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
No Data Entered/Not Applicable !!!			
No file uploaded.			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
No Data Entered/Not Applicable !!!					
No file uploaded.					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Pasteur Institute of India, Coonoor	14/12/2020	Internship	Nil
No file uploaded.			

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
27000000	2690745

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
No Data Entered/Not Applicable !!!	
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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS	Nature of automation (fully)	Version	Year of automation
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software	or partially)		
autolibrarysoftware	Partially	2003	2007

4.2.2 – Library Services

Library Service Type	Existing	Newly Added	Total
No Data Entered/Not Applicable !!!			
View File			

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
No Data Entered/Not Applicable !!!			
No file uploaded.			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	124	124	0	0	0	11	19	100	0
Added	0	0	0	0	0	0	0	0	0
Total	124	124	0	0	0	11	19	100	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

100 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
No Data Entered/Not Applicable !!!	

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
27000000	2690745	27000000	2690745

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The college has Maintenance Committee that oversees the maintenance of building, classroom and laboratories. The Maintenance Committee is headed by the Administrative Officer who in turn monitors the work of the Supervisor at

the next level The Supervisor is accountable to the Administrative Officer and functions as the coordinator who efficiently organizes the workforce, maintaining, timing, leave etc. The maintenance officer conducts periodic checks to ensure the efficiency working condition of the infras infrastructure. The Development Section maintains the infrastructure facilities. A dedicated team of electrician plumbers carpenters and other personnel provide round the clock services in every department one of the staff members is assigned to oversee the laboratories to department. He/ She are responsible for safe and smooth maintenance of the equipment and equipment etc Log book is maintained to ensure entries and problems if any The Heads of the facilities Department supervise all the facilities Periodic reporting on requirements of repairs and maintenance are submitted by the HODs after approval from principal to the Administrative officer. The requirements are collectively processed in every semester break so as to keep things ready for thr to maintain and upkeep the infrastructure campus facilities and equipments, following activities are taken by college 1) Keeping department wise stock register by concerned laboratory assistant under the new semester observation of administrative officer 2) Prepares report related to the damage/lost material, repair work or additional material installed in the lab. 3) Department wise stock verification are processed in every semester break so as to keep things ready for the new semester is done by concerned coordinators of the department

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Tamil Nadu Government Scholarships	2662	8349870
Financial Support from Other Sources			
a) National	RGNF, MANF, DST INSPIRE	3	36000
b) International	NIL	0	0
View File			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Computer Literacy Programme	10/07/2019	905	Govt. Arts College, Udhagamandalam-2
View File			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling	Number of students who have passedin the comp. exam	Number of studentsp placed

			activities		
2019	NIL	0	0	0	0
View File					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
0	0	0

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
Winners institute of Communicative English	35	6	NIL	0	0
View File					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2019	24	BA	HISTORY	Govt Arts College, Ooty	MA HISTORY
2019	2	BA	Tourism & Travel Management	BHARATHIAR UNIVERSITY	MTM
2019	4	BA	ECONOMICS	Govt Arts College, Ooty	MA ECONOMICS
2019	0	BA	Defence	NIL	NIL
2019	8	BCOM	COMMERCE	Govt Arts College, Ooty	M.Com (COMMERCE)
2019	20	BCom (IB)	COMMERCE	Govt Arts College, Ooty	M.Com (IB)
2019	14	BCom (CA)	COMMERCE	Govt Arts College, Ooty	M.COM (CA)
2019	12	BSC	Mathematics	Govt Arts College, Ooty	MSC Mathematics
2019	0	BA	TAMIL	NIL	NIL

2019	6	BA	ENGLISH	Govt Arts College, Ooty	MA ENGLISH
View File					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Nill	0
View File	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Sports and College day	Institutional	167
View File		

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2019	NIL	Nill	Nill	Nill	Nill	NIL
View File						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Government Arts College, Udahagamandalam has always involved students in various academic and administrative activities. President, Vice President, Cultural Secretary, Magazine Secretary, Games and Sports Secretary, and Association Secretary are just a few of the positions held by students. On the Advice of faculty members, all students relevant activities are carried out like • Independence Day Celebration on August 15, 2019 • Teachers Day Observance on September 5, 2019 • Campus Cleaning Programs • College Magazine Publication • International Womens Day Observance on March 8, 2016 .A student representative is an integral part of IQAC and his/her views are duly considered in assuring quality enhancement of the institution. Students are also involved in RUSA Project Monitoring Unit committee also. They attend the meetings of RUSA Committee and express their opinion on RUSA and various issues on higher education. The Anti-Ragging Cell has representatives from college union to check ragging and to maintain cooperation among the students. Representatives of students are included in the Library Committee, Canteen committee and Alumni Committee.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

3589

5.4.3 – Alumni contribution during the year (in Rupees) :

2135383

5.4.4 – Meetings/activities organized by Alumni Association :

NIL

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The college promotes participative management and decentralization of work at all levels of its functioning. The Principal oversees both the administrative and academic activities of the college. The Directorate of Collegiate Education, Chennai gives directions about academic and administrative aspects based on the policy of the Higher Education Department, Government of Tamilnadu. The decisions are conveyed to the college. The college council ensures proper implementation of the policies in consultation with the Heads of all Departments, members of various committees and cells. The Principal is given financial power as per rules and regulations. The department heads manage day-to-day functioning of the departments. Major decisions are taken after consultation with faculty members. The Heads of the Departments oversee the teaching plans of the members of their departments and handle 12 hours of classroom teaching and practical sessions. They assign duties to Associate Professors, Assistant Professors and lab assistants in the department. Associate professors and Assistant professors have 16 hours of class room teaching per week. In addition to this, they guide MPhil and PhD scholars in their capacity. Guest lecturers are appointed in places of vacancies that have risen due to retirement or transfer of permanent faculty. They work 16 hours per week on par with other faculty members for the smooth functioning of the college. Lab assistants in science departments help in bringing specimens during practical sessions, keeping the apparatus in working condition and assisting tutors during practical hours. Faculty members are encouraged to make routine changes and delegate teaching assignments and assessment activities. They have the onus of organizing departmental meetings where the programs are determined for the entire term. In planning the courses, lectures, career advice sessions, remedial steps, interdepartmental and inter-college activities, departmental excursions, and study tours, they take the lead. For the betterment of their students, they are free to incorporate imaginative and innovative initiatives with curricular activities. Faculty members supervise paper-setting, moderation, evaluation and mark submission of all the internal examinations of the department in consultation with their fellow teachers. The college follows tutorial system as part of the decentralization policy. UG and PG programs have tutors to give counselling and guidance to students. Tutors take care of fees collection, internal tests and submission of marks from time to time. Tutors take great care in getting their wards various scholarships, grants and other financial assistance from different agencies in time. Tutors help students in executing the project work and also in getting permission to do the same in and around public and private organizations. Other units like the library, physical education have operational autonomy. Students are also involved in the decision making process. Thus all concerned are able to contribute in a significant manner for the development of the college. Ideas pertaining to academic goals, organizational progress and better campus life are collected from all students to promote efficient functioning of the college. The teaching staff and non-teaching staff help in infusing a positive attitude that leads to increased efficiency, improved communication, heightened morale, motivation and job satisfaction.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Admission of Students	The admission process is planned and executed by the college admission committee as per the rules and regulations of the Higher Education Department, Government of Tamilnadu The Directorate of Collegiate education, Chennai and the affiliating university ,Bharathiar University, Coimbatore.
Industry Interaction / Collaboration	The college is taking initiatives to start collaboration with industry and various science departments. The institutes targeted are Pasteur Institute , Soil Research, Potato Research Station ,TIFR Sterling Biotech and various computer firms.
Human Resource Management	Faculty members and non-teaching staff are encouraged to attend orientation programmes, refresher course, workshops, seminar, training programmes to enhance their knowledge and skills. Faculty are also encouraged to apply and undertake research projects funded by academic bodies such as UGC,CSIR etc. Major responsibilities are delegated to all faculty members to ensure their professional development and the development of the institution.
Library, ICT and Physical Infrastructure / Instrumentation	The library is equipped with good infrastructure. Every year books are added through funds obtained from the Directorate of Collegiate Education, Chennai . The library has been digitized and INFLIBNET is available. All department are provided with computers, high speed fiber optic internet connection, printers and LCD projectors, Auditorium, language lab, computer lab, well established labs in the science departments, adequate classrooms and exam section are available . A huge playground and gym also available for the benefit of all concerned.
Research and Development	One faculty member acts as the coordinator of the research and development cell. The faculty members are encouraged to publish research papers in international and national

	peer reviewed journals. Faculty members and students are encouraged to undertake research projects funded by TANSCH (Tamilnadu State Council for Higher Education), UGC, CSIR etc.
Examination and Evaluation	The norms for conduct of examination and evaluation given by Bharathiar University, Coimbatore are followed. Since this is an affiliated college major changes in this aspect cannot be followed.
Teaching and Learning	Faculty members are encouraged to update their pedagogical skills by attending various professional development programmes such as refresher courses, workshops and seminars. Remedial classes are conducted for the benefit of students. Students are encouraged to improve their theoretical knowledge by participating in hands -on programmes such as teaching practice in schools, field visits and industrial visits.
Curriculum Development	The college is affiliated to Bharathiar University, Coimbatore. Thus the curriculum and syllabus prescribed by the university is followed. Some of the faculty members are members and chairperson of the BOS of the university. They make suggestions for the qualitative improvement of the syllabus. The institution also takes steps to contribute to the improvement of the knowledge and skills of the students by conducting soft skills programmes.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Student Admission and Support	During the time of admission information regarding (a) Courses offered (b)eligibility criteria (c)date of issue of applications (d)last date for submission of application(e)method for admission (f)fee particulars (g)certificates to be submitted are displayed in the college website to help students and to ensure the effective completion of the admission process. Students belonging to BC, MBC , Minority, AdiDravidar, Scheduled Caste, Scheduled Tribes, and SCC communities avail themselves of the welfare e -scholarships offered by the Government of Tamilnadu .

Examination	Internal marks and attendance particulars of students are compiled by the respective mentors electronically .These details are submitted to the exam cell.
Planning and Development	<p>The college council plays a vital role for discussing changes for the development of the college in accordance with the Directorate of Collegiate Education, Chennai. All the faculty members are qualified and have good experience in providing inputs for the improvement of all stakeholders.</p> <p>IQAC has also insisted on the implementation of e-governance in various areas and is trying to implement the same in different phases.</p>
Administration	<p>The Higher Education Department, Government of Tamilnadu and DCE (Directorate of Collegiate Education, Chennai) with the support from agencies such as TANSCHETakes effective measures for implementation of e-governance methods. All information with regard to administration is conveyed to the DCE's office electronically. Salary for staff and income tax particulars are managed electronically.</p>
Finance and Accounts	<p>On 29.05.2015 The Department of Finance, Government of Tamilnadu through the Commissionerate of Treasuries and Accounts embarked upon e- governance by initiating Integrated Financial and Human Resources Management System (IFHRMS.)The IFHRMS was initiated to take care of the activities of the Finance Department to a larger extent by bringing Commissionerate of Treasuries and Accounts and other departments online and ensuring real time updation of the financial transactions of the Government.M/s. Wipro Ltd was identified as the system integrator for the IFHRMS project and the Master Service Agreement was signed between SI and the Department on 29.05.2015 for the Implementation of the Project and for providing Operations Maintenance Support for a period of 5 years from Go-Live. M/s. Price Waterhouse Coopers Pvt. Ltd was engaged as Third Party Audit Agency for Audit (TPAA) and Certification of IFHRMS project. An Agreement was signed between the Department and the TPAA on</p>

10.11.2016. The new system was inaugurated on 10.01.2019. Thus the service registers (SR) of employees will be digitalized thereby enabling easy access to records for promotions and settling retirement benefits. It will also help make the replacement and recruitment process quicker.

Pensioners, can get easy and quick updates about enhanced pensions or can upload their 'life certificate' digitally by using their smartphones or computers. Financial management is done at the institution level by the Bursar and the principal. All accounts details are computerized and sent to the authorities concerned such as the Directorate of Collegiate Education, Chennai electronically. IQAC has suggested the implementation of e-governance in areas of student admission, and fee collection.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2019	NIL	NOT APPLICABLE	NOT APPLICABLE	0
2020	NIL	NOT APPLICABLE	NOT APPLICABLE	0
View File				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2019	NIL	NIL	Nil	Nil	Nil	Nil
2020	One Day International Conference on Literature for Life: Altruism, Humour and	NIL	11/03/2020	11/03/2020	16	Nil

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Refresher Course in "Economics and Econometrics"	2	20/11/2019	03/12/2019	14
Refresher Course in Mathematics and Statistics	1	04/12/2019	17/12/2019	14
Refresher in Historical Studies- (ID)	1	12/09/2019	25/09/2019	14
View File				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
65	93	19	26

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
<p>The following welfare measures are available for teaching staff:</p> <p>1. Medical insurance scheme implemented by the Government of Tamilnadu for the welfare of the staff and their families.</p> <p>2. GPF and CPS pension schemes</p> <p>3. Festival advance during the time of festivals such as Deepavali, Pongal and Christmas</p> <p>4. Government loan schemes to purchase/construct house and buy vehicles</p> <p>5. Leave such as CL, EL, ML, On-Duty leave to attend Orientation programmes, Refresher courses, Seminars, Conferences, workshops</p>	<p>The following welfare measures are available for non-teaching staff:</p> <p>1. Medical insurance scheme implemented by the Government of Tamilnadu for the welfare of the staff and their families.</p> <p>2. GPF and CPS pension schemes</p> <p>3. Festival advance during the time of festivals such as Deepavali, Pongal and Christmas</p> <p>4. Government loan schemes to purchase/construct house and buy vehicles</p> <p>5. Leave such as CL, EL, ML, On-Duty leave to attend administrative skills</p> <p>6. Gym with good equipment</p> <p>7. Store to avail stationery at low</p>	<p>The following welfare measures are available for non-teaching students:</p> <p>1. Government scholarships for BC, MBC, SC and ST students</p> <p>2. Remedial coaching classes</p> <p>3. Soft-skills training programmes for success in chosen professions</p> <p>4. Gym with good equipment</p> <p>5. Store to avail stationery at low cost.</p> <p>6. Canteen that provides food at affordable prices.</p> <p>7. Vehicle parking facilities</p>

etc . to augment their professional acumen. 6. Gym with good equipment 7. Store to avail stationery at low cost. 8. Canteen that provides food at affordable prices. 9. Vehicle parking facilities	cost. 8. Canteen that provides food at affordable prices. 9. Vehicle parking facilities	
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6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Internal financial audit is conducted every year by the principal and the faculty designated to audit finances of the institute for that year. The report is submitted to the principal. External financial audit is conducted by the AG and auditors from the Directorate of Collegiate Education, Chennai.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
NIL	0	NOT APPLICABLE
View File		

6.4.3 – Total corpus fund generated

0

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Nill	Yes	SELF
Administrative	No	Nill	Yes	SELF

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

An active PTA is functioning in the college. Funds generated are utilized for providing salary to temporary non-teaching staff.

6.5.3 – Development programmes for support staff (at least three)

The Lab Assistants of the science departments are given annual training to hone their skills. The non-teaching staff are given training at Bhavani Sagar Erode every year to enhance their administrative knowledge. A stress management program was organised for the welfare of all teaching and non-teaching staff.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

According to the recommendations for Quality Enhancement of the Institution given by the previous NAAC peer team the following were implemented 1. Difficulties faced by guest lecturers with the regard to meager emoluments, service conditions, issue of service certificate etc. were represented to the state government. Accordingly these issues were resolved to an extent.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
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b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	NIL	Nill	Nill	Nill	0
2020	NIL	Nill	Nill	Nill	0
View File					

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
NSS day	26/07/2019	26/07/2019	74	52

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
The college has installed environmentally friendly electrical appliances that save energy and reduce wasteful inefficiencies. The college has phased out 95 percentage of CFL and conventional light sources with LED lighting. Initiative is taken by the students counsel to save energy by ensuring all the lights are off when not in use. Environmental awareness campaigns are being conducted by Eco clubs and NSS units. Environmental Science as a part of the curriculum educates the students on different environmental issues such as air, water, land and sound pollution, solid waste management, ecosystem and bio diversity.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	10
Provision for lift	No	0
Ramp/Rails	Yes	10
Braille Software/facilities	No	0
Rest Rooms	Yes	10
Scribes for examination	Yes	10
Special skill development for differently abled students	No	0
Any other similar facility	No	0

7.1.4 – Inclusion and Situatedness

Year	Number of	Number of	Date	Duration	Name of	Issues	Number of
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	initiatives to address locational advantages and disadvantages	initiatives taken to engage with and contribute to local community			initiative	addressed	participating students and staff
No Data Entered/Not Applicable !!!							
View File							

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Code of Conduct of the Students of Government Arts College, Udhagamandalam	17/06/2019	The college calendar contains Code of Conduct for students and staff..

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
No Data Entered/Not Applicable !!!			
View File			

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

i) Plantation drive at regular intervals. ii) Cleanliness drive iii) Plastic free zone iv) Eco awareness programme v) Menstrual Hygiene Management

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Title of the Practice Special attention for slow learners
Objective of the Practice In order to empower the youth, education serves as the best medium. Hence this initiative has been taken to empower every youth by giving special individual attention, especially the slow learners. The context The Nilgiris is a place surrounded by many villages. Majority of the students are first generation graduates and economically underprivileged. Hence to improve the standard of education attempt have been made to give special attention to the slow learners. The Practice 1. Special care given to students with learning difficulties through special classes for slow learners. 2. Classes for SC/ST students. 3. TNPSC coaching classes. 4. Employment skill development programme conducted in co-ordination with District Employment Office. 5. Remedial classes conducted. 6. Shift system helps them to improve their economical condition. 7. Mentoring system. Evidence of Success 1. Students gained self- confidence. 2. The pass percentage has increased. 3. Number of students placed through campus interview has increased. Problems Encountered 1. Initially the students were reluctant to attend the classes. 2. Since the students were from village area they could not stay for a long time in the campus. This is because they had to leave according to their bus timings. Resources Required Additional grants for the tutorial classes are required. Outcome Students are motivated to improve their educational standards. Best Practice – II
Title of the Practice Awareness about drug abuse and animal welfare in the biosphere reserve through special camp.
Objective of the Practice The College aims at creating an awareness about drug abuse and animal welfare in the biosphere reserve among the people of Masinagudi, which is located very close to the forest of Mudumalai. Context The first Biosphere Reserve in India is the Nilgiri Biosphere Reserve that is a part of Tamilnadu. Attempts have made by the students to educate the people in Masinagudi to restore the ecosystem by planting trees on land where forests

have been cut down. Students encourage people to live in a way that doesn't hurt the environment and to support activities that operate in ways that minimize damage to the environment. Practice 1. Biosphere Reserve an introduction 2. Issues of Conservation 3. People participation and conservation 4. Why Mudhumalai important 5. Community conservation 6. Introduction to vultures 7. Scavengers and role in conservation 8. NSAID and impacts 9. Substituent of NSAID 10. How people vulture Evidence of Success The enthusiasm and participation of the village people is an evidence of success. The students are very keen in offering a helping hand to the needy people. Problems Encountered Due to the threat of wild animals in the Masinagudi area after 7 pm, students encountered problems. Resources Required Since Nilgiris is a hill station, more funds should be allotted to purchase warm clothes for the students during the camp period. Outcome Students experience the biosphere reserve life style and the practical difficulties of the people in those areas.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

The college has succeeded in its goal by offering quality higher education to the under privileged sector of the society in Nilgiris. More than 60 percent of the students are women students. The college is keen on the safety given to the women students. Hence Anti -Women harassment cell is very active in the college. To empower the women the college has Women Empowerment Cell and Women Recreation Club which enriches the women on their life skills.

Provide the weblink of the institution

8.Future Plans of Actions for Next Academic Year

- Create research initiatives that help the institution's standing.
- Hold departmental research days to foster understanding of findings among research teams.
- To determine whether interdepartmental linkages need to be developed, organise research workshops with other departments.
- Establish strong links with important state and federal organisations.
- Identify, attract, retain, and develop nationally renowned faculty.
- Improve and extend teaching labs.
- The undergraduate curriculum should be modified and improved.
- By concentrating on Ph.D. student enrolment, the graduate programs size can be expanded.
- Boost the involvement of graduate students in regional and national conferences and activities.
- Take on prestigious college graduates.
- Encourage and support graduate students in their pursuit of possibilities for financed research and nationally recognised scholarships.
- Implement a comprehensive marketing strategy that improves the departments standing.
- Set and put into practise performance guidelines for all graduate programmes.
- Keep track of and report on graduate students professional achievements.