Yearly Status Report - 2017-2018

Part A	
Data of the Institution	
1. Name of the Institution	**GOVERNMENT ARTS COLLEGE**
Name of the head of the Institution	**Prof. (Dr.) M. EASWARAMURTHY**
Designation	**Principal**
Does the Institution function from own campus	**Yes**
Phone no/Alternate Phone no.	**04232443981**
Mobile no.	**9443522855**
Registered Email	**iqacgacooty@gmail.com**
Alternate Email	**sanilravi@gmail.com**
Address	**Government Arts College, Stone House Hill, PO**
City/Town	**Udhagamandalam, Nilgiris**
State/UT	**Tamil Nadu**
Pincode	**643002**

2. Institutional Status

Affiliated / Constituent	**Affiliated**
Type of Institution	**Co-education**
Location	**Semi-urban**
Financial Status	**state**
Name of the IQAC co-ordinator/Director	**Dr. Franklin C Jose**
Phone no/Alternate Phone no.	**04232443981**
Mobile no.	**9443044740**
Registered Email	**iqacgacooty@gmail.com**
Alternate Email	**sanilravi@gmail.com**

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	https://www.govtartscollegeooty.org.in/wp-content/uploads/2022/10/2016-17report.pdf

4. Whether Academic Calendar prepared during the year

4. Whether Academic Calendar prepared during the year	**Yes**
if yes,whether it is uploaded in the institutional website: Weblink :	https://www.govtartscollegeooty.org.in/wp-content/uploads/2019/08/CALENDER-2017-2018.pdf

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
2	**B**	**2.41**	**2015**	**24-Sep-2015**	**23-Sep-2020**

6. Date of Establishment of IQAC	**05-Jan-2010**

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by	Date & Duration	Number of participants/ beneficiaries

IQAC		
No Data Entered/Not Applicable!!!		
[View File](#)		

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
No Data Entered/Not Applicable!!!				
No Files Uploaded !!!				

9. Whether composition of IQAC as per latest NAAC guidelines:	**No**
Upload latest notification of formation of IQAC	**No Files Uploaded !!!**
10. Number of IQAC meetings held during the year :	**1**
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	**Yes**
Upload the minutes of meeting and action taken report	[View File](#)
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	**No**

12. Significant contributions made by IQAC during the current year(maximum five bullets)

Continued participation in AISCHE Establishment of college center Started skill development program for students Initiated coaching for competitive examinations Student council system

[View File](#)

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Plan of action Participation in AISCHE, Recommend to start college canteen, Recommend for intiating coaching programes for competitive examination, Strengthening computer literacy program, Recommend for skill	Outcome Participation in AISCHE continued, College canteen started with the help of self help group, Initiated coaching programmes for competitive examination, strengthen by increasing faculty strength and improve for

development program	students, Soft skill lab is established

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14. Whether AQAR was placed before statutory body ?	**No**
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	**No**
16. Whether institutional data submitted to AISHE:	**Yes**
Year of Submission	**2017**
Date of Submission	**30-Mar-2017**
17. Does the Institution have Management Information System ?	**No**

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Part B

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CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

At Government Arts College, Udhagamandalam, the college Council meets in the beginning of every academic year for the preparation of the Academic Calendar. The academic calendar of events includes details like the total number of working days and holidays, dates for CIA (Continuous Internal assessment), dates for the last working day for each semester. The academic activities, CIE, and all other activities are conducted in adherence to the calendar of events except unexpected circumstances.For each semester Two continuous Internal Assessment tests (CIA), Two assignments, seminars and Model exams are part of the Continuous Internal Evaluation (CIE) of students.The academic calendar helps the faculty members to plan their course delivery and other academic activities. The Head of the Department (HOD) of each Department closely monitor the completion of the syllabus for CIA and semester by faculty members. Syllabus coverage for each CIE is decided well in advance and faculty members adhere to it. The subject instructors prepare the question papers along with the scheme of evaluation. The CIA test timetable is prepared by the department examination committee and is published in the department notice board. The principal of the college, through the academic council meetings, regularly monitors the progress of the semester and provides suitable suggestions. In case of any changes/revision in the academic calendar will inform by the principal to the respective HOD'S.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entreprene urship	Skill Development
Computer	Nil	18/06/2018	365	Basic	Basic

Literacy Programme		knowledge in computer programmes	knowledge in computer programmes

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
No Data Entered/Not Applicable !!!		
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA	Tamil Literature	16/06/2009
MA	Tamil Literature	16/06/2009
BA	English Literature	16/06/2009
MA	English Literature	16/06/2009
BA	History Tamil Medium	16/06/2009
BA	History English Medium	16/06/2009
MA	History	16/06/2009
BA	Tourism and Travel Management	16/06/2009
BA	Economics Tamil Medium	16/06/2009
BA	Economics English Medium	16/06/2009
MA	Economics	16/06/2009
BA	Defence studies	16/06/2009
BCom	Commerce	16/06/2009
MCom	Commerce	03/06/2013
BCom	Commerce with computer applications	16/06/2009
BCom	Commerce with International Business	16/06/2009
MCom	Commerce with International Business	16/06/2009
BSc	Mathematics Tamil Medium	16/06/2009
BSc	Mathematics English Medium	16/06/2009
MSc	Mathematics	03/06/2013
BSc	Physics Tamil Medium	16/06/2009
BSc	Physics English Medium	16/06/2009
MSc	Physics	16/06/2009
BSc	Electronics and	03/06/2013

	communication system	
BSc	Chemistry Tamil Medium	16/06/2009
BSc	Chemistry English Medium	16/06/2009
MSc	Chemistry	16/06/2009
BSc	Botany Tamil Medium	16/06/2009
BSc	Botany English Medium	16/06/2009
MSc	Botany	16/06/2009
BSc	Zoology Tamil Medium	16/06/2009
BSc	Zoology English Medium	16/06/2009
MSc	Zoology	16/06/2009
BSc	Wild Life Biology	03/06/2013
BSc	Computer Science	16/06/2009

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	946	Nil

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Environmental Studies	16/06/2009	1181
Human rights	16/06/2009	1181
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
MA	Tamil Literature	11
BA	Travel and Tourism management	11
BSc	Botany	60
MSc	Mathematics	24
MCom	International Business	40
BSc	Physics	48
MSc	Physics	20
BA	English Literature	30
BSc	Chemistry	64
MA	History	11
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Nill

Teachers	Nill
Employers	Nill
Alumni	Nill
Parents	Nill

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
No Data Entered/Not Applicable !!!

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
No Data Entered/Not Applicable !!!				
[View File](#)				

2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2017	1181	261	7	141	148

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
No Data Entered/Not Applicable !!!					
[View File of ICT Tools and resources](#)					
[View File of E-resources and techniques used](#)					

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Yes, college strives to bring necessary inputs towards student centric approaches in learning and understanding process. Our teachers have gone ahead in understanding students background to the core and prepare roadmap for different type of students and the subject specific methodologies such as group discussion, role plays, team exercises, etc which makes them understand the topics easily and arises curiosity within them. The outcome of such adopted methods is visible in team work, leadership qualities, capacity building ad time management. Students are taken to field visit for experiential learning, to become familiar and grasp firsthand information on the topic.Field visits, tours, lab sessions are arranged to inculcate practical exposure to students, also students were motivated to participate in all extra-curricular activities and encouraged to become member of the various clubs to bring out their interest and develop team working behavior. Students are also given due opportunity to lead and organize various functions in the college level to exhibit their leadership quality.Also, students are taken to road rallies to create awareness among the local community and cleaning campaign are done aimed at

inculcating environment significance within them.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
3668	148	1:25

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
163	148	15	7	78

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
No Data Entered/Not Applicable !!!			
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
No Data Entered/Not Applicable !!!				
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

CIA, an important component of learning process, enables students to self-analyze on the subjects taught by the faculty in the prescribed semesters. CIA has its own sub-parts which are divided into assignments, tests, and model exams covering 25 marks as specified by the university. Common schedule for the whole college is charted out to conduct CIA every semester. CIA is conducted at equal intervals as planned for the semester concerned. Students are made aware of the marks scored and necessary inputs are given to students accordingly. The present mode of conducting exams is traditional method. Apart from the aforesaid mechanism for internal exams, engaging students in classes through quiz, and encouraging class participation to discuss the contemporary issues are encouraged.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Calendar is prepared for every academic year stating the schedule of internal tests, model exams, holidays and number of working days to provide clarity on the various activity schedules. Most of the times, exams are conducted as per the scheduled slots. Having located in the mountainous zone, climatic conditions and seasonality variations sometime affect the schedule. However, exams are conducted properly. Students who face difficulty in attending exams due to some unavoidable circumstances, are provided extra time to rewrite exams with proper approval from principal.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

https://b-u.ac.in/syllabus

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
No Data Entered/Not Applicable !!!					
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

No Data Entered/Not Applicable !!!

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
No Data Entered/Not Applicable !!!				
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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Securing Vulture Population in Southern India. Proceeding of their National level workshop was sponsored by the Raptor Research Conservation Foundation, CSIR and TN forest dept.	Wild Life Biology	08/01/2018
Workshop on Goal Setting	Commerce	07/02/2018

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
No Data Entered/Not Applicable !!!				
No file uploaded.				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
No Data Entered/Not Applicable !!!					

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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
No Data Entered/Not Applicable !!!		

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
English	**2**
Chemistry	**1**

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	**Commerce**	**1**	**Nill**
National	**Tourism**	**1**	**Nill**
National	**Chemistry**	**3**	**Nill**
National	**Botany**	**2**	**Nill**
National	**Zoology**	**2**	**Nill**
[View File](#)			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
History	**1**
Commerce	**1**
Botany	**2**
No file uploaded.	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
No Data Entered/Not Applicable !!!						
No file uploaded.						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
No Data Entered/Not Applicable !!!						
No file uploaded.						

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
No Data Entered/Not Applicable !!!				
No file uploaded.				

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Tourism awareness rally	District Tourist Office	5	92
Rock Arts in the Nilgiris District	Nilgiri Documentation Center-Kothagiri	5	85
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
No Data Entered/Not Applicable !!!			
No file uploaded.			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
NSS Unit 1,2,3 Special Camp	Ministry of Youth Affairs	AIDS Awareness, SWACHH Bharat	9	137
NSS Unit 2 Regular	Ministry of Youth Affairs	Swachh Bharat - Cleaning Programme	5	69
NSS Unit 2 Regular	Ministry of Youth Affairs	Kodappa Mund Canal Cleaning	5	73
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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
No Data Entered/Not Applicable !!!			
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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/	Duration From	Duration To	Participant

		industry /research lab with contact details			
No Data Entered/Not Applicable !!!				
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 3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
No Data Entered/Not Applicable !!!			
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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
2300000	**293941**

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
No Data Entered/Not Applicable !!!	
[View File]()	

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
Autolibrarysoftware	**Partially**	**2003**	**2007**

4.2.2 – Library Services

Library Service Type	Existing	Newly Added	Total
No Data Entered/Not Applicable !!!			
No file uploaded.			

 4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
No Data Entered/Not Applicable !!!			
No file uploaded.			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	66	101	0	0	0	9	16	50	0
Added	50	0	0	0	0	0	0	0	0
Total	116	101	0	0	0	9	16	50	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

50 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
No Data Entered/Not Applicable !!!	

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
2300000	2293941	2300000	2293941

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The college has Maintenance Committee that oversees the maintenance of building, classroom and laboratories. The Maintenance Committee is headed by the Administrative Officer who in turn monitors the work of the Supervisor at the next level The Supervisor is accountable to the Administrative Officer and functions as the coordinator who efficiently organizes the workforce, maintaining, timing, leave etc. The maintenance officer conducts periodic checks to ensure the efficiency working condition of the infras infrastructure. The Development Section maintains the infrastructure facilities. A dedicated team of electrician plumbers carpenters and other personnel provide round the clock services in every department one of the staff members is assigned to oversee the laboratories to department. He/ She are responsible for safe and smooth maintenance of the equipment and equipment etc Log book is maintained to ensure entries and problems if any The Heads of the facilities Department supervise all the facilities Periodic reporting on requirements of repairs and maintenance are submitted by the HODs after approval from principal to the Administrative officer. The requirements are collectively processed in every semester break so as to keep things ready for thr to maintain and upkeep the infrastructure campus facilities and equipments, following activities are taken by college 1) Keeping department wise stock register by concerned laboratory assistant under the new semester observation of administrative officer 2) Prepares report related to the damage/lost material, repair work or additional material installed in the lab. 3) Department wise stock verification are processed in every semester break so as to keep things ready for the new semester is done by concerned coordinators of the department

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Tamil Nadu Government Scholarships	2842	9491549
Financial Support from Other Sources			
a) National	RGNF, MANF, DST INSPIRE	3	36000
b)International	NIL	0	0
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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
SOFT SKILL TRAINING PROGRAMME	11/12/2017	500	TANSCHE, CHENNAI
Computer literacy Programme	11/07/2017	926	Government Arts College, Udhagamandalam-2
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
2017	The Solutions Academy for Competitive Exams, Ooty	175	0	0	0
2017	Bridge Career Promotion of Website and Career Guidance Programme	0	64	0	0
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal

0	0	0

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
CHANDRA CHELLAPPAN INTERNATIONAL SCHOOL, NAMAKKAL	0	6	NIL	0	0

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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2017	0	BA	TAMIL	NIL	NIL
2017	6	BA	ENGLISH	Govt Arts College, Ooty	MA ENGLISH
2017	22	BA	HISTORY	Govt Arts College, Ooty	MA HISTORY
2017	3	BA	Tourism & Travel Management	Govt Arts College, Coimbatore	MTM
2017	19	BA	ECONOMICS	Govt Arts College, Ooty	MA ECONOMICS
2017	0	BA	Defence	NIL	NIL
2017	5	BCOM	COMMERCE	Govt Arts College, Ooty	M.Com (COMMERCE)
2017	20	BCom (IB)	COMMERCE	Govt Arts College, Ooty	M.Com (IB)
2017	0	BCom (CA)	COMMERCE	NIL	NIL
2017	15	BSC	Mathematics	Govt Arts College, Ooty	MSC Mathematics

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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Nill	0

	View File

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year		
Activity	**Level**	**Number of Participants**
Sports and College day	Institutional	155
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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2017	NIL	Nill	Nill	Nill	Nill	Nill
View File						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Government Arts College, Udhagamandalam has always involved students in various academic and administrative activities. President, Vice President, Cultural Secretary, Magazine Secretary, Games and Sports Secretary, and Association Secretary are just a few of the positions held by students. On the Advice of faculty members, all students relevant activities are carried out like • Independence Day Celebration on August 15, 2017 • Teachers Day Observance on September 5, 2017 • Campus Cleaning Programs • Sports and College Day on April 5, 2018 • College Magazine Publication • International Womens Day Observance on March 8, 2018 .A student representative is an integral part of IQAC and his/her views are duly considered in assuring quality enhancement of the institution. Students are also involved in RUSA Project Monitoring Unit committee also. They attend the meetings of RUSA Committee and express their opinion on RUSA and various issues on higher education. The Anti-Ragging Cell has representatives from college union to check ragging and to maintain cooperation among the students. Representatives of students are included in the Library Committee, Canteen committee and Alumni Committee.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

1204

5.4.3 – Alumni contribution during the year (in Rupees) :

1278808

5.4.4 – Meetings/activities organized by Alumni Association :

NIL

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500

words)

Decentralization and participative management is followed in the college by involving the Principal, College Council, Heads of Departments, faculty members , students and alumni at various levels of the decision making process . Since this is a government institution, The Department of Higher Education, Government of Tamilnadu The Directorate of Collegiate Education,ChennaiThe Joint Directorate of Collegiate Education, Coimbatore are also involved in the Governance, leadership and management of the college for the welfare of all stakeholders. It has a participatoryadministrative structure that involves all involved from the lowest to the highest levels in the decision-making and the day-to-day administration e. The vision of the college is realized bystrategically designing its programs and policies in accordance with the mission. The Principal as the administrative head is committed to execute the policies and programs suggested bythe Department of Higher Education, Government of Tamilnaduto The Directorate of Collegiate Education, Chennai The Joint Directorate of Collegiate Education, Coimbatore and the College Council and also to communicate information to the Heads of departments, faculty members, students and the respective staff members. The College Council is liable for the overall development of the institution and adoptspolicies for the improvement of the academic and infrastructurre. The IQAC plays an important role by suggesting strategies for the development of the college. The Department Heads manage day-to-day functioning of the departments. Major decisions are taken after consultation with faculty members. Other units like the library, physical education have operational autonomy.Our students are motivated to participate in NSS, N.C.C., RRCto inculcate a sense of social responsibility, obligation,and service to the nation.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Admission of Students	The admission process is planned and executed by the college admission committee as per the rules and regulations of the Higher Education Department, Government of Tamilnadu The Directorate of Collegiate education, Chennai and the affiliating university ,Bharathiar University, Coimbatore.
Industry Interaction / Collaboration	The college is taking initiatives to start collaboration with industry and various science departments. The institutes targeted are Pasteur Institute , Soil Research, Potato Research Station ,TIFR Sterling Biotech and various computer firms.
Human Resource Management	Faculty members and non-teaching staff are encouraged to attend orientation programmes, refresher course, workshops, seminar, training programmes to enhance their knowledge and skills. Faculty are also encouraged to apply and undertake research

	projects funded by academic bodies such as UGC,CSIR etc. Major responsibilities are delegated to all faculty members to ensure their professional development and the development of the institution.
Library, ICT and Physical Infrastructure / Instrumentation	The library is equipped with good infrastructure. Every year books are added through funds obtained from the Directorate of Collegiate Education, Chennai . The library has been digitized and INFLIBNET is available. All department are provided with computers, high speed fiber optic internet connection, printers and LCD projectors, Auditorium, language lab, computer lab, well established labs in the science departments, adequate classrooms and exam section are available . A huge playground and gym also available for the benefit of all concerned.
Research and Development	One faculty member acts as the coordinator of the research and development cell. The faculty members are encouraged to publish research papers in international and national peer reviewed journals. Faculty members and students are encouraged to undertake research projects funded by TANSCHE (Tamilnadu State Council for Higher Education), UGC, CSIR etc.
Examination and Evaluation	The norms for conduct of examination and evaluation given by Bharathiar University, Coimbatore are followed. Since this is an affiliated college major changes in this aspect cannot be followed.
Teaching and Learning	Faculty members are encouraged to update their pedagogical skills by attending various professional development programmes such as refresher courses, workshops and seminars. Remedial classes are conducted for the benefit of students. Students are encouraged to improve their theoretical knowledge by participating in hands -on programmes such as teaching practice in schools, field visits and industrial visits.
Curriculum Development	The college is affiliated to Bharathiar University, Coimbatore. Thus the curriculum and syllabus prescribed by the university is followed. Some of the faculty members are members and chairperson of the BOS of the university. They make suggestions for

	the qualitative improvement of the syllabus. The institution also takes steps to contribute to the improvement of the knowledge and skills of the students by conducting soft skills programmes.

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Finance and Accounts	Financial management is done at the institution level by the Bursar and the principal . All accounts are computerized and sent to the authorities concerned such as the Directorate of Collegiate Education, Chennai electronically. IQAC has suggested the implementation of e-governance in areas of student admission and fee collection.
Student Admission and Support	During the time of admission information regarding (a) Courses offered (b)eligibility criteria (c)date of issue of applications (d)last date for submission of application(e)method for admission (f)fee particulars (g)certificates to be submitted are displayed in the college website to help students and to ensure the effective completion of the admission process. Students belonging to BC, MBC , Minority, AdiDravidar, Scheduled Caste, Scheduled Tribes, and SCC communities avail themselves of the welfare e -scholarships offered by the Government of Tamilnadu .
Examination	Internal marks and attendance particulars of students are compiled by the respective mentors electronically .These details are submitted to the exam cell.
Planning and Development	The college council plays a vital role for discussing changes for the development of the college in accordance with the Directorate of Collegiate Education, Chennai. All the faculty members are qualified and have good experience in providing inputs for the improvement of all stakeholders. IQAC has also insisted on the implementation of e-governance in various areas and is trying to implement the same in different phases.
Administration	The Higher Education Department, Government of Tamilnadu and DCE (Directorate of Collegiate Education, Chennai) with the support from

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2018	NIL	NOT APPLICABLE	NOT APPLICABLE	0
2017	NIL	NOT APPLICABLE	NOT APPLICABLE	0
View File				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2017	NIL	NIL	Nill	Nill	Nill	Nill
2018	NIL	NIL	Nill	Nill	Nill	Nill
View File						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Master Training Porgram on Soft Skills and Industry Awareness	1	26/02/2018	27/02/2018	2
TANII : CLIL Training	1	06/10/2017	06/10/2017	1
Training Programme on Soft skills and Industry awareness	1	26/02/2018	27/02/2018	2

Orientation Course HRDC, Bharathiyar University, Coimbatore	1	17/05/2018	13/06/2018	28
Refresher Course in English	2	17/05/2018	06/06/2018	21
Refresher Course in Zoology	1	05/12/2017	25/12/2017	21
Refresher Course in Wildlife Biology	2	05/12/2017	25/12/2017	21
View File				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
70	78	21	24

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
The following welfare measures are available for teaching staff: 1.Medical insurance scheme implemented by the Government of Tamilnadu for the welfare of the staff and their families. 2. GPF and CPS pension schemes 3. Festival advance during the time of festivals such as Deepavali, Pongal and Christmas 4. Government loan schemes to purchase/ construct house and buy vehicles 5. Leave such as CL,EL,ML,On-Duty leave to attend Orientation programmes, Refresher courses, Seminars, Conferences, workshops etc . to augment their professional acumen. 6. Gym with good equipment 7. Store to avail stationery at low cost. 8. Canteen that provides food at affordable prices. 9. Vehicle	The following welfare measures are available for non- teaching staff: 1.Medical insurance scheme implemented by the Government of Tamilnadu for the welfare of the staff and their families. 2. GPF and CPS pension schemes 3. Festival advance during the time of festivals such as Deepavali, Pongal and Christmas 4. Government loan schemes to purchase/ construct house and buy vehicles 5. Leave such as CL,EL,ML,On-Duty leave to attend administrative skills 6. Gym with good equipment 7. Store to avail stationery at low cost. 8. Canteen that provides food at affordable prices. 9. Vehicle parking facilities	The following welfare measures are available for non- teaching students: 1. Government scholarships for BC, MBC, SC and ST students 2. Remedial coaching classes 3. Soft-skills training programmes for success in chosen professions 4. Gym with good equipment 5. Store to avail stationery at low cost. 6. Canteen that provides food at affordable prices. 7. Vehicle parking facilities

parking facilities		

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Internal financial audit is conducted every year by the principal and the faculty designated to audit finances of the institute for that year. The report is submitted to the principal. External financial audit is conducted by the AG and auditors from the Directorate of Collegiate Education, Chennai.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
NIL	0	NOT APPLICABLE
View File		

6.4.3 – Total corpus fund generated

0

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Nill	Yes	SELF
Administrative	No	Nill	Yes	SELF

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

An active PTA is functioning in the college. Funds generated are utilized for providing salary to temporary non-teaching staff.

6.5.3 – Development programmes for support staff (at least three)

The Lab Assistants of the science departments are given annual training to hone their skills. The non-teaching staff are given training at Bhavani Sagar Erode every year to enhance their administrative knowledge. A stress management program was organised for the welfare of all teaching and non-teaching staff.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

According to the recommendations for Quality Enhancement of the Institution given by the previous NAAC peer team the following were implemented 1. Soft skills training program was organised for the development of the personality and skills of the students. 2. Difficulties faced by guest lecturers with the regard to meager emoluments, service conditions, issue of service certificate etc. were represented to the state government. Accordingly these issues were resolved to an extent.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2017	NIL	Nill	Nill	Nill	0
2018	NIL	Nill	Nill	Nill	0

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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
NSS day	26/07/2017	26/07/2017	96	45

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
The college has installed environmentally friendly electrical appliances that save energy and reduce wasteful inefficiencies. The college has phased out 95 percentage of CFL and conventional light sources with LED lighting. Initiative is taken by the students counsel to save energy by ensuring all the lights are off when not in use. Environmental awareness campaigns are being conducted by Eco clubs and NSS units. Environmental Science as a part of the curriculum educates the students on different environmental issues such as air, water, land and sound pollution, solid waste management, ecosystem and bio diversity.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	6
Provision for lift	No	0
Ramp/Rails	Yes	6
Braille Software/facilities	No	0
Rest Rooms	Yes	6
Scribes for examination	Yes	6
Special skill development for differently abled students	No	0
Any other similar facility	No	0

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages	Number of initiatives taken to engage with and	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff

and disadvantages	contribute to local community					
No Data Entered/Not Applicable !!!						
View File						

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Code of Conduct of the Students of Government Arts College, Udhagamandalam	16/06/2017	The college calendar contains Code of Conduct for students and staff..

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
No Data Entered/Not Applicable !!!			
View File			

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

i) Plantation drive at regular intervals. ii) Cleanliness drive iii) Plastic free zone iv) Eco awareness programme v) Rain water harvesting.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Best Practice – I Title of the Practice Fully functioning canteen facility in the campus. Context The college promotes to establishment a fully functional canteen with the assistance of a self-help group. Though it is located in the heart of Ooty, the college is perched upon a peak known as Stone House Hill. The average distance to the nearest tea shop, hotel, or public canteen is 1 km. due to its popularity as a tourist destination many areas demand a premium for food and even snacks. Since the college has the shift system majority of the students mere unable to have their meals on time. Similarly staff members are not permitted to leave campus or consume meals during class hours. This had a big impact on the health of the students and teachers. Hence with the assistance of self-help group the college establishes a full-fledged canteen during working hours. Practice High-quality cuisine at a reasonable price. Evidence of success GERD, stomach ulcers and Hypo-glycemia problems of the students and staff are solved to a large extend. Problems Encountered The college strength is more than 4000 which includes both the shifts. So, the space allotted to the canteen is not spacious to accommodate all students during the break time. Resources Required Additional space and seats are required Outcome This made the college a better place to be, as well as better for the health and well-being of students and staff. Best Practices – II Title of the Practice Establishment of students' Representative council Context As a Government Arts and Science College, the students' body is diverse. They have numerous unmet needs and suggestions that go unnoticed or unrepresented. The college establishes a student representative council to enable students to voice their concerns and ideas. The Practice 1. Includes representative from each class 2. Students' representative council meets three times a semester. 3. The meeting is presided over by the College Principal and senior Faculty members. 4. Students discuss issues pertaining of teaching methods, implementation of various students' schemes, their concerns and future suggestions during the meeting. 5. Unresolved issues and suggestions are brought to the college development council for resolution with faculty support.

Evidence of Success 1. Students' are enabled to voice their concerns and ideas. 2. Suggestions from the students' wherever feasible, they are implemented. Problems Encountered 1. Sometimes the suggestions are not feasible. 2. Certain problems which are personal cannot be discussed in an open forum. Hence advised to discuss with their mentors. Outcome The students' Representative Council helps the students to resolve big issues by having direct talks and setting up a good academic environment.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

The college gives due importance to competitive examinations, soft skill training, TNPSC exams in order to empower the students for their lively hood. The college offers coaching classes for the students for the competitive examinations in coordination with District Employment Office.

Provide the weblink of the institution

8.Future Plans of Actions for Next Academic Year

• Create research initiatives that help the institution's standing. • Hold departmental research days to foster understanding of findings among research teams. • To determine whether interdepartmental linkages need to be developed, organise research workshops with other departments. • Establish strong links with important state and federal organisations. • Identify, attract, retain, and develop nationally renowned faculty. • Improve and extend teaching labs. • The undergraduate curriculum should be modified and improved. • By concentrating on Ph.D. student enrolment, the graduate programs size can be expanded. • Boost the involvement of graduate students in regional and national conferences and activities. • Take on prestigious college graduates. • Encourage and support graduate students in their pursuit of possibilities for financed research and nationally recognised scholarships. • Implement a comprehensive marketing strategy that improves the departments standing. • Set and put into practise performance guidelines for all graduate programmes. • Keep track of and report on graduate students professional achievements