Yearly Status Report - 2016-2017

Part A	
Data of the Institution	
1. Name of the Institution	**GOVERNMENT ARTS COLLEGE**
Name of the head of the Institution	**Dr.K Sundaravalli**
Designation	**Principal**
Does the Institution function from own campus	**Yes**
Phone no/Alternate Phone no.	**04232443981**
Mobile no.	**9487429048**
Registered Email	**iqacgacooty@gmail.com**
Alternate Email	**sanilravi@gmail.com**
Address	**Government Arts College, Stone House Hill, PO,**
City/Town	**Udhagamandalam, Nilgiris**
State/UT	**Tamil Nadu**
Pincode	**643002**

2. Institutional Status

Affiliated / Constituent	**Affiliated**
Type of Institution	**Co-education**
Location	**Semi-urban**
Financial Status	**state**
Name of the IQAC co-ordinator/Director	**Dr. Franklin C Jose**
Phone no/Alternate Phone no.	**04232448500**
Mobile no.	**9443044740**
Registered Email	**iqacgacooty@gmail.com**
Alternate Email	**sanilravi@gmail.com**

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	https://www.govtartscollegeooty.org.in/wp-content/uploads/2022/09/aqar-2015-2016-report-1.pdf

4. Whether Academic Calendar prepared during the year

4. Whether Academic Calendar prepared during the year	**Yes**
if yes,whether it is uploaded in the institutional website: Weblink :	https://www.govtartscollegeooty.org.in/wp-content/uploads/2019/08/CALENDER-2016-2017.pdf

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity	
				Period From	Period To
2	**B**	**2.41**	**2015**	**24-Sep-2015**	**23-Sep-2020**

6. Date of Establishment of IQAC

6. Date of Establishment of IQAC	**05-Jan-2010**

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by	Date & Duration	Number of participants/ beneficiaries

IQAC		
Nil	04-Jan-2022 5	50
[View File](#)		

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
No Data Entered/Not Applicable!!!				
[View File](#)				

9. Whether composition of IQAC as per latest NAAC guidelines:	**Yes**
Upload latest notification of formation of IQAC	[View File](#)
10. Number of IQAC meetings held during the year :	**1**
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	**Yes**
Upload the minutes of meeting and action taken report	[View File](#)
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	**No**

12. Significant contributions made by IQAC during the current year(maximum five bullets)

Contribution Participation AISCHE continued Successful implementation of Green campus initiative phase II Successful implementation of the filling Non teaching faculty from PTA funds Purchase of new computers to promote ICT Purchase of LCD projectors in all departments

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Plan of action Green Campus effect, Participation in AISCHE, Submission of AQAR, Filling of non teaching vacancy, Availability of computers, ICT facility	Implementation Planting shola trees in the campus and waste disposal system, Continued participation in AISCHE, Attempted to complete collection of

	Data, All the post of non teaching are filled with temporary staff from PTA funds, New computers purchased for students, New LCD projector were purchased for all departments
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14. Whether AQAR was placed before statutory body ?	No
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2016
Date of Submission	26-Apr-2016
17. Does the Institution have Management Information System ?	No

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

At Government Arts College, Udhagamandalam, the college Council meets in the beginning of every academic year for the preparation of the Academic Calendar. The academic calendar of events includes details like the total number of working days and holidays, dates for CIA (Continuous Internal assessment), dates for the last working day for each semester. The academic activities, CIE, and all other activities are conducted in adherence to the calendar of events except unexpected circumstances.For each semester Two continuous Internal Assessment tests (CIA), Two assignments, seminars and Model exams are part of the Continuous Internal Evaluation (CIE) of students.The academic calendar helps the faculty members to plan their course delivery and other academic activities. The Head of the Department (HOD) of each Department closely monitor the completion of the syllabus for CIA and semester by faculty members. Syllabus coverage for each CIE is decided well in advance and faculty members adhere to it. The subject instructors prepare the question papers along with the scheme of evaluation. The CIA test timetable is prepared by the department examination committee and is published in the department notice board. The principal of the college, through the academic council meetings, regularly monitors the progress of the semester and provides suitable suggestions. In case of any changes/revision in the academic calendar will inform by the principal to the respective HOD'S.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entreprene urship	Skill Development
Computer Literacy Programme	Nil	16/06/2016	365	Basic knowledge in computer programmes	Basic knowledge in computer programmes

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
No Data Entered/Not Applicable !!!		
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA	Tamil Literature	01/06/2009
MA	Tamil Literature	01/06/2009
BA	English Literature	01/06/2009
MA	English Literature	01/06/2009
BA	History Tamil Medium	01/06/2009
BA	History English Medium	01/06/2009
MA	History	01/06/2009
BA	Tourism and Travel Management	01/06/2009
BA	Economics Tamil Medium	01/06/2009
BA	Economics English Medium	01/06/2009
MA	Economics	01/06/2009
BA	Defence studies	01/06/2009
BCom	Commerce	01/06/2009
MCom	Commerce	03/06/2013
BCom	Commerce with computer applications	01/06/2009
BCom	Commerce with International Business	01/06/2009
MCom	Commerce with International Business	01/06/2009
BSc	Mathematics	01/06/2009
BSc	Mathematics	01/06/2009
MSc	Mathematics	03/06/2013
BSc	Physics Tamil Medium	01/06/2009
BSc	Physics English Medium	01/06/2009

MSc	Physics	01/06/2009
BSc	Electronics and communication system	03/06/2013
BSc	Chemistry Tamil Medium	01/06/2009
BSc	Chemistry English Medium	01/06/2009
MSc	Chemistry	01/06/2009
BSc	Botany Tamil Medium	01/06/2009
BSc	Botany English Medium	01/06/2009
MSc	Botany	01/06/2009
BSc	Zoology Tamil Medium	01/06/2009
BSc	Zoology English Medium	01/06/2009
MSc	Zoology	01/06/2009
BSc	Wild Life Biology	03/06/2013
BSc	Computer Science	01/06/2009

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	826	Nil

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Environmental Studies	16/06/2009	1032
Human rights	16/06/2009	1032
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
MA	Tamil Literature	12
BA	Travel and Tourism management	42
BSc	Botany	60
MSc	Mathematics	20
MCom	International Business	38
BSc	Physics	48
MSc	Physics	22
BA	English Literature	27
BSc	Chemistry	58
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Nill
Teachers	Nill
Employers	Nill
Alumni	Nill
Parents	Nill

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
No Data Entered/Not Applicable !!!

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
No Data Entered/Not Applicable !!!				
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2016	1032	276	7	150	157

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
No Data Entered/Not Applicable !!!					
View File of ICT Tools and resources					
View File of E-resources and techniques used					

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

College strives to deliver vital inputs closer to student centric methods in making them achieve in learning and understanding process easier and successful. Our teachers show extreme interest in understanding students background to outlay a roadmap for all kind of students and suggest suitable methodologies which makes them understand the subjects easily. The outcome of such followed methods is visible among students in the form of team work, management traits and leadership quality. Students are taken to field visit for experiential studying which ends up in familiarizing firsthand knowledge on the subject. Subject visits, excursions, lab periods are organized to create practical exposure to students, additionally students are being motivated to take part in extra-curricular sports and encouraged to become member of the numerous clubs to carry out their interest and expand team building skills. College students are also given due platform to steer college level functions to exhibit their management expertise. Also, students are taken to road rallies to create awareness amongst the

local people and cleaning campaign are achieved toward inculcating environmental interest within them.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
3583	157	1:23

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
163	157	6	4	81

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
No Data Entered/Not Applicable !!!			
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
No Data Entered/Not Applicable !!!				
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

CIA is a significant factor, allows students to analyze themselves on the topics covered during the semester under various heads. CIA has its own sub-elements which can be divided into assignments and exams carrying 25 marks as maximum marks as prescribed by the university. Common time table for the complete college is charted out to conduct CIA every semester. CIA is performed at identical periods as planned for the semester involved. Students are made aware about the marks scored and essential inputs are given to college students. The existing mode of undertaking assessments is traditional approach. Other than the aforesaid mechanism for internal tests, encouraging students to participate in quiz, and discuss the present-day problems. Marks of the internal assessment are assessed periodically and suitable instructions are given to students to perform well in their future assessments. Department specific evaluation also are carried out to evaluate the students and appropriate weightage is given to them while awarding marks. Also, departments are asked to put together a question bank comprising of all topics to train college students.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Calendar is prepared for every academic year stating the schedule of internal tests, model exams, holidays and number of working days to provide clarity on the various activity schedules. Most of the times, exams are conducted as per

the scheduled slots. Having located in the mountainous zone, climatic conditions and seasonality variations sometime affect the schedule. However, exams are conducted properly. Students who face difficulty in attending exams due to some unavoidable circumstances, are provided extra time to rewrite exams with proper approval from principal. List of extracurricular activities are also given in the calendar. College ensures following the academic calendar successfully. Academic calendar also provides details of the staff members, committees, rules and regulations of the college enabling students to be familiar with the details.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

https://b-u.ac.in/syllabus

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
No Data Entered/Not Applicable !!!					
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

https://www.govtartscollegeooty.org.in/

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
No Data Entered/Not Applicable !!!				
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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Workshop on Decision Making Skill	Commerce	10/02/2017

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
No Data Entered/Not Applicable !!!				
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation	Name	Sponsored By	Name of the	Nature of Start-	Date of

Center				Start-up	up	Commencement
No Data Entered/Not Applicable !!!						
No file uploaded.						

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
No Data Entered/Not Applicable !!!		

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
English	**8**
Chemistry	**1**

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	**Chemistry**	**2**	**Nill**
International	**Botany**	**3**	**Nill**
International	**Zoology**	**5**	**Nill**
International	**Computer Science**	**3**	**Nill**
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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Botany	**1**
History	**1**
No file uploaded.	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
No Data Entered/Not Applicable !!!						
No file uploaded.						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
No Data Entered/Not Applicable !!!						
No file uploaded.						

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local

No Data Entered/Not Applicable !!!
No file uploaded.

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Celebration of International Yoga Day	Ministry of Youth Affairs	5	85
Tourism awareness rally	District Tourist Office	5	89
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
?????? ??????? ???	?????? ??????? ????? ??????	???????????????? ?????????????	Nill
No file uploaded.			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
NSS Unit 1,2,3 Special Camp	Ministry of Youth Affairs	AIDS Awareness, SWACHH Bharat	9	137
No file uploaded.				

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
No Data Entered/Not Applicable !!!			
No file uploaded.			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
No Data Entered/Not Applicable !!!					
No file uploaded.					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
No Data Entered/Not Applicable !!!

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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
No Data Entered/Not Applicable !!!

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Nill

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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
Autolibrary software	Partially	2003	2007

4.2.2 – Library Services

Library Service Type	Existing	Newly Added	Total
No Data Entered/Not Applicable !!!

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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
No Data Entered/Not Applicable !!!

No file uploaded.

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	66	66	0	0	0	7	12	50	0
Added	35	35	0	0	0	2	4	0	0

Total	101	101	0	0	0	9	16	50	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

<div align="center">

50 MBPS/ GBPS

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4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
No Data Entered/Not Applicable !!!	

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
No Data Entered/Not Applicable !!!			

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The college has Maintenance Committee that oversees the maintenance of building, classroom and laboratories. The Maintenance Committee is headed by the Administrative Officer who in turn monitors the work of the Supervisor at the next level The Supervisor is accountable to the Administrative Officer and functions as the coordinator who efficiently organizes the workforce, maintaining, timing, leave etc. The maintenance officer conducts periodic checks to ensure the efficiency working condition of the infrastructure. The Development Section maintains the infrastructure facilities. A dedicated team of electrician plumbers carpenters and other personnel provide round the clock services in every department one of the staff members is assigned to oversee the laboratories to department. He/ She are responsible for safe and smooth maintenance of the equipment and equipment etc Log book is maintained to ensure entries and problems if any The Heads of the facilities Department supervise all the facilities Periodic reporting on requirements of repairs and maintenance are submitted by the HODs after approval from principal to the Administrative officer. The requirements are collectively processed in every semester break so as to keep things ready to maintain and upkeep the infrastructure campus facilities and equipments, following activities are taken by college 1) Keeping department wise stock register by concerned laboratory assistant under the new semester observation of administrative officer 2) Prepares report related to the damage/lost material, repair work or additional material installed in the lab. 3) Department wise stock verification are processed in every semester break so as to keep things ready for the new semester is done by concerned coordinators of the department

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Tamil Nadu Government Scholarships	2549	8883139

Financial Support from Other Sources			
a) National	RGNF, MANF, DST INSPIRE	5	25000
b)International	NIL	0	0

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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Soft Skill Training Programme	17/10/2016	500	TANSCHE, CHENNAI
Computer Literacy Programme	19/07/2016	920	Government Arts College,Udhagamandalam.

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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
2016	Dr. APJ Abdul Kalams Birthday	40	0	0	0
2016	EDP, ICT ACADEMY CHENNAI	22	0	0	0
2016	NDLM SCHEME (MINISTRY OF COMMUNICATIONS AND INFORMATION TECHNOLOGY, GOVT. OF INDIA)	78	0	0	0
2017	COIMBATORE ACADEMY (SEMINAR) UPSC, TNPSC AND BANK	120	0	0	0

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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal

| 0 | 0 | 0 |

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
LEXIS SOLUTIONS, KARUR	50	15	NIL	0	0

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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2016	0	BA	TAMIL	NIL	NIL
2016	11	BA	ENGLISH	Govt Arts College, Ooty	MA ENGLISH
2016	24	BA	HISTORY	Govt Arts College, Ooty	MA HISTORY
2016	5	BA	Tourism & Travel Management	Govt Arts College, Coimbatore	MTM
2016	19	BA	ECONOMICS	Govt Arts College, Ooty	MA ECONOMICS
2016	0	BA	Defence	NIL	NIL
2016	6	BCOM	COMMERCE	Govt Arts College, Ooty	M.Com (COMMERCE)
2016	13	BCom (IB)	COMMERCE	Govt Arts College, Ooty	M.Com (IB)
2016	0	BCom (CA)	COMMERCE	NIL	NIL
2016	1	BSC	Mathematics	Govt Arts College, Ooty	MSC Mathematics

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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Nill	0

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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Sports and College day	Institutional	145

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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2016	NIL	Nill	Nill	Nill	Nill	Nill

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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Government Arts College, Udhagamandalam involves students in various educational and administrative activities. President, Vice President, Cultural Secretary, Magazine Secretary, Sports Secretary and Association Secretary are some of the positions held. On the Advice of faculty members, all college students relevant activities are carried out • Independence Day Celebration on August 15, 2016 • Teachers Day Observance on September five, 2016 • Campus Cleaning Programs • Sports and College Day on April 1, 2017 • College Magazine Publication • International Womens Day Observance on March eight, 2017 .A student consultant is an crucial part of IQAC and his/her views are duly taken into consideration in assuring satisfactory enhancement of the organization. Students are also involved in RUSA Project Monitoring Unit committee also. They attend the meetings of RUSA Committee and specify their opinion on RUSA and various issues on higher education. The Anti-Ragging Cell has representatives from college, to check ragging and to maintain cooperation among the students. Representatives of college students are included in the Library Committee, Canteen committee and Alumni Committee. Student's Cooperative save is functioning for the benefits of college students, wherein the stationeries are sold at affordable price.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

1214

5.4.3 – Alumni contribution during the year (in Rupees) :

383900

5.4.4 – Meetings/activities organized by Alumni Association :

NIL

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500

words)

Decentralized and participative management is followed in all areas of functioning in the college. Plans regarding introduction of additional courses, improving infrastructure of each department etc., are discussed in the department by the respective HoDs and faculty members with inputs from the lab assistants. These plans are conveyed in the college council meetings and they are discussed by the principal and the members of the college council. Consensus arrived at and requests regarding the same are put forth to the Directorate of Collegiate Education, Chennai. The Directorate in turn issues government orders for the implementation of the decisions in accordance with the rules and regualtions of the Department of Higher Education, Government of Tamilnadu. The college receives these orders and implements the same as per rules and regulations stipulated. The Principal is given financial power as per rules and regulations. The department heads manage day-to-day functioning of the departments. Major decisions are taken after consultation with faculty members. Other units like the library, physical education have operational autonomy. Students are also involved in the decision making process. Thus all concerned are able to contribute in a significant manner for the development of the college.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Admission of Students	The admission process is planned and executed by the college admission committee as per the rules and regulations of the Higher Education Department, Government of Tamilnadu The Directorate of Collegiate education, Chennai and the affiliating university ,Bharathiar University, Coimbatore.
Industry Interaction / Collaboration	The college is taking initiatives to start collaboration with industry and various science departments. The institutes targeted are Pasteur Institute , Soil Research, Potato Research Station ,TIFR Sterling Biotech and various computer firms.
Human Resource Management	Faculty members and non-teaching staff are encouraged to attend orientation programmes, refresher course, workshops, seminar, training programmes to enhance their knowledge and skills. Faculty are also encouraged to apply and undertake research projects funded by academic bodies such as UGC,CSIR etc. Major responsibilities are delegated to all faculty members to ensure their professional development and the development of the institution.
Library, ICT and Physical Infrastructure / Instrumentation	The library is equipped with good infrastructure. Every year books are

	added through funds obtained from the Directorate of Collegiate Education, Chennai . The library has been digitized and INFLIBNET is available. All department are provided with computers, high speed fiber optic internet connection, printers and LCD projectors, Auditorium, language lab, computer lab, well established labs in the science departments, adequate classrooms and exam section are available . A huge playground and gym also available for the benefit of all concerned.
Research and Development	One faculty member acts as the coordinator of the research and development cell. The faculty members are encouraged to publish research papers in international and national peer reviewed journals. Faculty members and students are encouraged to undertake research projects funded by TANSCHE (Tamilnadu State Council for Higher Education), UGC, CSIR etc.
Examination and Evaluation	The norms for conduct of examination and evaluation given by Bharathiar University, Coimbatore are followed. Since this is an affiliated college major changes in this aspect cannot be followed.
Teaching and Learning	Faculty members are encouraged to update their pedagogical skills by attending various professional development programmes such as refresher courses, workshops and seminars. Remedial classes are conducted for the benefit of students. Students are encouraged to improve their theoretical knowledge by participating in hands -on programmes such as teaching practice in schools, field visits and industrial visits.
Curriculum Development	The college is affiliated to Bharathiar University, Coimbatore. Thus the curriculum and syllabus prescribed by the university is followed. Some of the faculty members are members and chairperson of the BOS of the university. They make suggestions for the qualitative improvement of the syllabus. The institution also takes steps to contribute to the improvement of the knowledge and skills of the students by conducting soft skills programmes.

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Planning and Development	The college council plays a vital role for discussing changes for the development of the college in accordance with the Directorate of Collegiate Education, Chennai. All the faculty members are qualified and have good experience in providing inputs for the improvement of all stakeholders. IQAC has also insisted on the implementation of e-governance in various areas and is trying to implement the same in different phases.
Administration	The Higher Education Department, Government of Tamilnadu and DCE (Directorate of Collegiate Education, Chennai) with the support from agencies such as TANSCHE takes effective measures for implementation of e-governance methods. All information with regard to administration is conveyed to the DCE's office electronically. Salary for staff and income tax particulars are managed electronically.
Student Admission and Support	During the time of admission information regarding (a) Courses offered (b)eligibility criteria (c)date of issue of applications (d)last date for submission of application(e)method for admission (f)fee particulars (g)certificates to be submitted are displayed in the college website to help students and to ensure the effective completion of the admission process. Students belonging to BC, MBC , Minority,Adi Dravidar, Scheduled Caste, Scheduled Tribes, and SCCcommunities avail themselves of the welfare e -scholarships offered by the Government of Tamilnadu .
Examination	Internal marks and attendance particulars of students are compiled by the respective mentors electronically .These details are submitted to the exam cell.
Finance and Accounts	Financial management is done at the institution level by the Bursar and the principal . All accounts are computerized and sent to the authorities concerned such as the Directorate of Collegiate Education, Chennai electronically. IQAC has suggested the implementation of e-governance in areas of student admission and fee collection.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2017	NIL	NIL	NIL	0
2016	NIL	NIL	NIL	0
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2016	NIL	NIL	Nill	Nill	Nill	Nill
2017	NIL	NIL	Nill	Nill	Nill	Nill
View File						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Orientation Programme for NET/ SET Examination	1	29/05/2017	31/05/2017	3
International Research Conference on Gender Conflicts	1	13/02/2017	13/02/2017	1
Orientation Course HRDC, Bharathiar University, Coimbatore	9	16/12/2016	12/01/2017	28
Refresher Course - Recent Developments in Biology	1	02/11/2016	22/11/2016	21
Refresher Course	2	02/11/2016	22/11/2016	21
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
86	71	23	23

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
The following welfare measures are available for teaching staff: 1.Medical insurance scheme implemented by the Government of Tamilnadu for the welfare of the staff and their families. 2. GPF and CPS pension schemes 3. Festival advance during the time of festivals such as Deepavali, Pongal and Christmas 4. Government loan schemes to purchase/ construct house and buy vehicles 5. Leave such as CL,EL,ML,On-Duty leave to attend Orientation programmes, Refresher courses, Seminars, Conferences, workshops etc . to augment their professional acumen. 6. Gym with good equipment 7. Store to avail stationery at low cost. 8. Canteen that provides food at affordable prices. 9. Vehicle parking facilities	The following welfare measures are available for non- teaching staff: 1.Medical insurance scheme implemented by the Government of Tamilnadu for the welfare of the staff and their families. 2. GPF and CPS pension schemes 3. Festival advance during the time of festivals such as Deepavali, Pongal and Christmas 4. Government loan schemes to purchase/ construct house and buy vehicles 5. Leave such as CL,EL,ML,On-Duty leave to attend administrative skills 6. Gym with good equipment 7. Store to avail stationery at low cost. 8. Canteen that provides food at affordable prices. 9. Vehicle parking facilities	The following welfare measures are available for non- teaching students: 1. Government scholarships for BC, MBC, SC and ST students 2. Remedial coaching classes 3. Soft-skills training programmes for success in chosen professions 4. Gym with good equipment 5. Store to avail stationery at low cost. 6. Canteen that provides food at affordable prices. 7. Vehicle parking facilities

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Internal financial audit is conducted every year by the principal and the faculty designated to audit finances of the institute for that year. The report is submitted to the principal. External financial audit is conducted by the AG and auditors from the Directorate of Collegiate Education, Chennai.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
NIL	0	NIL
	View File	

6.4.3 – Total corpus fund generated

0	

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Nill	Yes	SELF
Administrative	No	Nill	Yes	SELF

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

An active PTA is functioning in the college. Funds generated are utilized for providing salary to temporary non-teaching staff.

6.5.3 – Development programmes for support staff (at least three)

The Lab Assistants of the science departments are given annual training to hone their skills. The non-teaching staff are given training at Bhavani Sagar Erode every year to enhance their administrative knowledge. A stress management program was organised for the welfare of all teaching and non-teaching staff.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

According to the recommendations for Quality Enhancement of the Institution given by the previous NAAC peer team the following were implemented 1. Soft skills training program was organised for the development of the personality and skills of the students. 2. Difficulties faced by guest lecturers with the regard to meager emoluments, service conditions, issue of service certificate etc. were represented to the state government. Accordingly these issues were resolved to an extent. 3. An alumni meet was organised in February 2017 and suggestions for the development of the college was discussed with the alumni.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2016	NIL	Nill	Nill	Nill	0
2017	NIL	Nill	Nill	Nill	0
		[View File](#)			

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male

| Celebration of N.S.S. Day | 24/09/2016 | 24/09/2016 | 102 | 98 |

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
The college has installed environmentally friendly electrical appliances that save energy and reduce wasteful inefficiencies. The college has phased out 95 percentage of CFL and conventional light sources with LED lighting. Initiative is taken by the students counsel to save energy by ensuring all the lights are off when not in use. Environmental awareness campaigns are being conducted by Eco clubs and NSS units. Environmental Science as a part of the curriculum educates the students on different environmental issues such as air, water, land and sound pollution, solid waste management, ecosystem and bio diversity.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	10
Provision for lift	No	0
Ramp/Rails	Yes	10
Braille Software/facilities	No	0
Rest Rooms	Yes	10
Scribes for examination	Yes	10
Special skill development for differently abled students	No	0
Any other similar facility	No	0

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2016	1	1	30/06/2016	1	Eco Club members were taken to Udhagai south rnge to show shola and grassland ecosystem as a field	To bring environment awareness	65

					exposure visit	

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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Code of Conduct of the Students of Government arts college, Udhagamandalam	16/06/2016	The college calendar contains Code of Conduct for students and staff..

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
No Data Entered/Not Applicable !!!			

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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

i) Plantation drive at regular intervals. ii) Cleanliness drive iii) Plastic free zone iv) Eco awareness programme v) Medicinal plant gardening

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Best Practice – I Title Village Adoption Objective of the Practice The college aims at creating an awareness of social responsibility amongst students to ensure that they become the proactive members of future India. Context Udhagamandalam is a place which is situated in the Nilgiris Hill Station. This place is surrounded by many villages. The Nilgiris is known as the place of tribes especially the Todas, Irulas and Kotas. Hence it is evident that the majority of the students in the college come from the village area. The students are given responsibility to improve the standard of living of Tribal people. The Practice The college has NSS units with three coordinators. Each unit has registered 50 students separately. They adopted Kolikarai village. Students go for a camp for 1 day to do service n Kolikarai village. The following activities were conducted: 1) Drug Abusement – Awareness Programme 2) Quiz competition for school students 3) Goal setting and Human Relationship 4) Awareness Programme on Girl Child life 5) Nursery Plant Distribution to village people 6) Debate on Demonetization of Rupee value- Advantage and Disadvantage 7) Toilet usage Awareness Programme 8) Environment Enrichment and Conservation Programme 9) AIDS Awareness Programme 10) Awareness Programme on Importance of School Education Evidence of Success People in the village started executing the above mentioned practice. Problems Encountered The unit of NSS include girl students. The women faced problems in the village due to lack of sanitary facilities. There was a threat to students in the camp area due to crossing of wild animals. Resources Required Additional grants for extension activities with social responsibility are required. Outcome Students understand the rural conditions and living standard of people in the area with first hand experience. Best Practice – II Title of the Practice Alumni Meet Objective 1. To unite the passed out/former graduates to improve the profile of the institution 2. To involve the dedicated, committed and potent alumni for fund raising opportunities, and promotion activities. Context An institution speaks with pride about the profiles of the former graduates who have reached the zenith in their life. Alumni serve many valuable roles such as helping to build and grow an institution and also rely on them to provide career opportunities to students Practice Alumni association It exists to strengthen the bond connecting alumni, the community and the institution. The alumni provide their

alma mater with the broad range of financial support. Alumni committee The college has alumni committee, which includes most experienced professors of the college, who have seen almost all the batches of students. Alumni fund Alumni fund is the fund raised by the college alumni. The funds are deposited in the college alumni account and members of alumni association usually keep account of the fund raised and the fund used. Evidence of Success A very good number of graduated students have registered. Problems Encountered It is difficult to communicate and bring all the alumni together on the specific day, for various reasons. Outcome Many alumni actively shared their wealth of experience and skills with the present students via talks and meets.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Government Arts College, Udhagamandalam serves as a catalyst for sustained development of community through high quality education, productive strategies in teaching learning transactions and ventures that increase educational expertise, collaborative research, development of soft skills, social skills, fostering diverse employable skills. The learning resources available are the library, computers, laboratories, which are well equipped. Our college has well equipped library stocked with physical resources and E-resources to make teaching and learning an interesting experience. Our college also subscribes to the UGC, INFLIBNET- LIST program where e-books are available for access.

Provide the weblink of the institution
https://www.govtartscollegeooty.org.in/

8.Future Plans of Actions for Next Academic Year

• Create research initiatives that help the institution's standing. • Hold departmental research days to foster understanding of findings among research teams. • To determine whether interdepartmental linkages need to be developed, organise research workshops with other departments. • Establish strong links with important state and federal organisations. • Identify, attract, retain, and develop nationally renowned faculty. • Improve and extend teaching labs. • The undergraduate curriculum should be modified and improved. • By concentrating on Ph.D. student enrolment, the graduate programs size can be expanded. • Boost the involvement of graduate students in regional and national conferences and activities. • Take on prestigious college graduates. • Encourage and support graduate students in their pursuit of possibilities for financed research and nationally recognised scholarships. • Implement a comprehensive marketing strategy that improves the departments standing. • Set and put into practise performance guidelines for all graduate programmes. • Keep track of and report on graduate students professional achievements