



Yearly Status Report - 2015-2016

Part A

Data of the Institution

1. Name of the Institution	GOVERNMENT ARTS COLLEGE
Name of the head of the Institution	Prof. (Dr.) M. EASWARAMURTHY
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	04232443981
Mobile no.	9443522855
Registered Email	iqacgacooty@gmail.com
Alternate Email	sanilravi@gmail.com
Address	Stone House Hill PO Government Arts College
City/Town	Udhagamandalam
State/UT	Tamil Nadu
Pincode	643002

2. Institutional Status																			
Affiliated / Constituent			Affiliated																
Type of Institution			Co-education																
Location			Semi-urban																
Financial Status			state																
Name of the IQAC co-ordinator/Director			Dr. FRANKLIN CHARLES JOSE																
Phone no/Alternate Phone no.			04232443981																
Mobile no.			9443044740																
Registered Email			iqacgacooty@gmail.com																
Alternate Email			sanilravi@gmail.com																
3. Website Address																			
Web-link of the AQAR: (Previous Academic Year)			http://www.govtartscollegeooty.org.in/AQAR14-15																
4. Whether Academic Calendar prepared during the year			Yes																
if yes,whether it is uploaded in the institutional website: Weblink :			http://www.govtartscollegeooty.org.in/wp-content/uploads/2019/08/CALENDER-2015-2016.pdf																
5. Accrediation Details																			
<table border="1"> <tr> <th rowspan="2">Cycle</th> <th rowspan="2">Grade</th> <th rowspan="2">CGPA</th> <th rowspan="2">Year of Accrediation</th> <th colspan="2">Validity</th> </tr> <tr> <th>Period From</th> <th>Period To</th> </tr> <tr> <td>2</td> <td>B</td> <td>2.41</td> <td>2015</td> <td>24-Sep-2015</td> <td>23-Sep-2020</td> </tr> </table>						Cycle	Grade	CGPA	Year of Accrediation	Validity		Period From	Period To	2	B	2.41	2015	24-Sep-2015	23-Sep-2020
Cycle	Grade	CGPA	Year of Accrediation	Validity															
				Period From	Period To														
2	B	2.41	2015	24-Sep-2015	23-Sep-2020														
6. Date of Establishment of IQAC			05-Jan-2010																
7. Internal Quality Assurance System																			
<table border="1"> <tr> <th colspan="3">Quality initiatives by IQAC during the year for promoting quality culture</th> </tr> <tr> <th>Item /Title of the quality initiative by IQAC</th> <th>Date & Duration</th> <th>Number of participants/ beneficiaries</th> </tr> <tr> <td> </td> <td> </td> <td> </td> </tr> </table>						Quality initiatives by IQAC during the year for promoting quality culture			Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries								
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Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries																	

No Data Entered/Not Applicable!!!

No Files Uploaded !!!

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Department of Botany	Major Research Project3	UGC	2013 1095	1145800
View File				

9. Whether composition of IQAC as per latest NAAC guidelines:

No

Upload latest notification of formation of IQAC

No Files Uploaded !!!

10. Number of IQAC meetings held during the year :

1

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

Yes

If yes, mention the amount

300000

Year

2016

12. Significant contributions made by IQAC during the current year(maximum five bullets)

Started participating in AISCHE Filling of vacancy with guest lecturer Initiative for green campus Motivated staff for participating in conferences Motivated staff and scholars for publication in peer review journals

[View File](#)

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achievements/Outcomes
Plan of Action Participation in AISCHE	Outcomes Submitted report to AISCHE

Filling of staff vacancy Green campus initiation Participation of faculty in curfew	Guest lectures were appointed in all existing vacancy As an initial steps all the exotic spur bushes were removed Faculty members started participating in curfew				
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14. Whether AQAR was placed before statutory body ?	Yes				
<table border="1"> <tr> <th>Name of Statutory Body</th><th>Meeting Date</th></tr> <tr> <td>College Council</td><td>06-Jan-2022</td></tr> </table>		Name of Statutory Body	Meeting Date	College Council	06-Jan-2022
Name of Statutory Body	Meeting Date				
College Council	06-Jan-2022				
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	Yes				
Date of Visit	06-Jul-2015				
16. Whether institutional data submitted to AISHE:	Yes				
Year of Submission	2016				
Date of Submission	16-Feb-2016				
17. Does the Institution have Management Information System ?	No				

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

We adopt the curriculum provided by the Bharathiar University, Coimbatore. Depending on our resource capability, institutional goals and concern towards the students, we impart quality education. The institution has developed a structured and effective implementation of the curriculum. At Government Arts college, Udhamandalam, the college Council meets in the beginning of every academic year for the preparation of the Academic Calendar. The academic calendar of events includes details like the total number of working days and holidays, CIE (Continuous Internal Evaluation) dates, dates for the last working day for each semester. The academic activities, CIE, and all other activities are conducted in adherence to the calendar of events except unexpected circumstances. For each semester two continuous Internal Assessment tests (CIA), two assignments, seminars and Model exams are part of the CIE of students. The academic calendar helps the faculty members to plan their course delivery and other academic activities. The Head of the Department (HOD) of each Department closely monitor the completion of the syllabus for CIA and semester by faculty members. Syllabus coverage for each CIE is decided well in

advance and faculty members adhere to it. The subject instructors prepare the question papers along with the scheme of evaluation. The CIA test timetable is prepared by the department examination committee and is published in the department notice board. The principal of the college, through the academic council meetings, regularly monitors the progress of the semester and provides suitable suggestions. In case of any changes/revision in the academic calendar will inform by the principal to the respective HOD'S.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
Computer Literacy Programme	Nil	01/06/2009	365	The course helps the students of various discipline to seek employment	Helps to develop basic knowledge in computer

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
No Data Entered/Not Applicable !!!		
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA	Tamil	01/06/2009
BA	English	01/06/2009
BA	History Tamil Medium	01/06/2009
BA	History English Medium	01/06/2009
BA	Tourism Travel Management	01/06/2009
BA	Economics	01/06/2009
BA	Defence studies	01/06/2009
BCom	Commerce	01/06/2009
BCom	Commerce with computer application	01/06/2009
BCom	Commerce with International Business	01/06/2009
BSc	Mathematics	01/06/2009
BSc	Physics	01/06/2009
BSc	Electronics and communication system	01/06/2009
BSc	Chemistry	01/06/2009
BSc	Botany	01/06/2009

BSc	Zoology	01/06/2009
BSc	Wild Life Biology	01/06/2009
BSc	Computer Science	01/06/2009

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	805	0

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
No Data Entered/Not Applicable !!!		
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BA	Tamil	17
BA	Travel and Tourism management	60
BSc	Botany	60
BSc	Mathamatics	23
BCom	International Business	39
BSc	Physics	48
BA	English	26
BSc	Chemistry	52
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	No
Teachers	No
Employers	No
Alumni	No
Parents	No

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
No feedback obtained

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
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BA	TAMIL	40	52	37
BA	EGNLSIH	30	37	30
BA	ECONOMICS	100	114	99
BA	TOURISM AND TRAVEL MANAGEMENT	60	77	38
BA	DEFENCE STUDIES	40	125	25
BSc	MATHS	70	112	70
BSc	PHYSICS	48	106	48
BSc	ELECTRONICS AND COMMUNICATION SYSTEM	24	36	24
BSc	CHEMISTRY	60	93	58
BSc	BOTANY	60	92	60
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2015	995	282	8	154	162

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
162	10	Nil	0	4	Nil
View File of ICT Tools and resources					
View File of E-resources and techniques used					

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Yes, college strives to bring necessary inputs towards student centric approaches in learning and understanding process. Our teachers have gone ahead in understanding students background to the core and prepare roadmap for different type of students and the subject specific methodologies such as group discussion, role plays, team exercises, etc which makes them understand the topics easily and arises curiosity within them. The outcome of such adopted methods is visible in team work, leadership qualities, capacity building and time management. Students are taken to field visit for experiential learning, to become familiar and grasp firsthand information on the topic. Field visits, tours, lab sessions are arranged to inculcate practical exposure to students, also students were motivated to participate in all extra-curricular activities and encouraged to become member of the various clubs to bring out their interest and develop team working behavior. Students are also given due opportunity to lead and organize various functions in the college level to exhibit their leadership quality. Also, students are taken to road rallies to create awareness among the local community and cleaning campaign are done aimed at

inculcating environment significance within them.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
3670	162	1:23

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
162	159	3	41	79

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2015	Dr. B RAMAKRISHNAN	Assistant Professor	EXPERT COMMITTEE MEMBER-NATIONAL BIODIVERSITY AUTHORITY-MOEF, MEMBER -STATE LEVEL STEERING COMMITTEE FOR NILGIRI BIOSPHERE RESERVE, GOVERNING BODY-MUDUMALAI TIGER RESERVE

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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	TAMIL	2015-2016	09/11/2015	20/01/2016

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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

CIA, an important component of learning process, enables students to self-analyze on the subjects taught by the faculty in the prescribed semesters. CIA has its own sub-parts which are divided into assignments, tests, and model exams covering 25 marks as specified by the university. Common schedule for the whole college is charted out to conduct CIA every semester. CIA is conducted at equal intervals as planned for the semester concerned. Students are made aware of the marks scored and necessary inputs are given to students accordingly. The present mode of conducting exams is traditional method. Apart from the aforesaid mechanism for internal exams, engaging students in classes through quiz, and encouraging class participation to discuss the contemporary issues are encouraged.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Calendar is prepared for every academic year stating the schedule of internal tests, model exams, holidays and number of working days to provide clarity on the various activity schedules. Most of the times, exams are conducted as per the scheduled slots. Having located in the mountainous zone, climatic conditions and seasonality variations sometime affect the schedule. However, exams are conducted properly. Students who face difficulty in attending exams due to some unavoidable circumstances, are provided extra time to rewrite exams with proper approval from principal.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<https://b-u.ac.in/syllabus>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
21F	BA	ENGLISH	30	28	93
22F	BSc	ZOOLOGY	60	51	85
22E	BSc	BOTANY	50	42	84
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

No Data Entered/Not Applicable !!!

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
No Data Entered/Not Applicable !!!				
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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Workshop on Career Guidance	Commerce	16/02/2016
Workshop on research methodology for M.Phil and Ph.d research scholars of Department of	Wild Life Biology	06/04/2015

Zoology and Wildlife Biology, Government Arts College, Ooty		
Workshop on identification and preparation of Keys of Snakes with special reference to their venomous Nature in India. ICMR, TANSCH, NWEA	Wild Life Biology	27/07/2015

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
No Data Entered/Not Applicable !!!				
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
nil	nil	nil	nil	nil	Nill
No file uploaded.					

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
English	2
Chemistry	2

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	English	2	Nill
National	History	1	Nill
International	Commerce	3	Nill
National	Computer Science	2	Nill
National	Chemistry	2	Nill
National	Botany	1	Nill
National	Zoology	1	Nill
International	Wild Life Biology	1	Nill
National	Wild Life Biology	9	Nill
International	Zoology	9	Nill
No file uploaded.			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference

Proceedings per Teacher during the year

Department	Number of Publication
Botany	2
No file uploaded.	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
nil	nil	nil	Nill	0	nil	0
No file uploaded.						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
nil	nil	nil	Nill	0	0	nil
No file uploaded.						

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Nill	0	0	0	0
No file uploaded.				

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
No Data Entered/Not Applicable !!!			
View File			

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
No Data Entered/Not Applicable !!!			
No file uploaded.			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
No Data Entered/Not Applicable !!!				
View File				

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
No Data Entered/Not Applicable !!!			
No file uploaded.			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
No Data Entered/Not Applicable !!!					
No file uploaded.					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
No Data Entered/Not Applicable !!!			
No file uploaded.			

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
No Data Entered/Not Applicable !!!	

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
No Data Entered/Not Applicable !!!	
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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
Autolibrary Software	Partially	2003	2007

4.2.2 – Library Services

Library Service Type	Existing	Newly Added	Total
No Data Entered/Not Applicable !!!			
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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
No Data Entered/Not Applicable !!!			
No file uploaded.			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	26	25	0	0	0	5	12	10	0
Added	40	40	0	0	0	2	0	0	0
Total	66	65	0	0	0	7	12	10	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

50 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
No Data Entered/Not Applicable !!!	

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
60683130	49733202	60683130	49733202

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

<p>The college has Maintenance Committee that oversees the maintenance of building, classroom and laboratories. The Maintenance Committee is headed by the Administrative Officer who in turn monitors the work of the Supervisor at the next level The Supervisor is accountable to the Administrative Officer and functions as the coordinator who efficiently organizes the workforce, maintaining, timing, leave etc. The maintenance officer conducts periodic checks to ensure the efficiency working condition of the infrastructure. The Development Section maintains the infrastructure facilities. A dedicated team of electrician plumbers carpenters and other personnel provide round the clock services in every department one of the staff members is assigned to oversee the laboratories to department. He/ She are responsible for safe and smooth maintenance of the equipment and equipment etc Log book is maintained to ensure entries and problems if any The Heads of the facilities Department supervise all the facilities Periodic reporting on requirements of repairs and</p>
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maintenance are submitted by the HODs after approval from principal to the Administrative officer. The requirements are collectively processed in every semester break so as to keep things ready to maintain and upkeep the infrastructure campus facilities and equipments, following activities are taken by college 1) Keeping department wise stock register by concerned laboratory assistant under the new semester observation of administrative officer 2) Prepares report related to the damage/lost material, repair work or additional material installed in the lab. 3) Department wise stock verification are processed in every semester break so as to keep things ready for the new semester is done by concerned coordinators of the department

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Tamil Nadu Government Scholarships (SC/ST/BC/MBC) and Tamil medium scholarships	2873	9574853
Financial Support from Other Sources			
a) National	RGNF, MANF, DST INSPIRE	5	25000
b) International	Nil	0	0
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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Employability Programme	21/09/2015	92	Organized by NSS Unit 1 2 of Govt. Arts College, Udhagamandalam-2
SOFT SKILL TRAINING PROGRAMME	27/08/2015	505	TANSCH, CHENNAI
COMPUTER LITERACY PROGRAMME	06/07/2015	806	GOVERNMENT ARTS COLLEGE OOTY
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2015	Etiquette	207	0	0	0

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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
0	0	0

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
ICTACT, Chennai, AEE.BEE ACADEMY, DURUVA FINANCE, TVS Training and Services, Chennai	300	139	Nil	0	0

[View File](#)

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2015	6	BCom (IB)	Commerce	Govt Arts College, Ooty	MCom (IB)
2015	7	BCom	Commerce	Govt Arts College, Ooty	MCom
2015	0	BA	Defence	-	-
2015	18	BA	Economics	Govt Arts College, Ooty	MA Economics
2015	5	BA	Tourism and Travel Management	Bharathiar University	MA (Women Studies)
2015	5	BA	Tourism and Travel	Govt Arts College,	MA Tourism and Travel

			Management	Ooty	Management
2015	4	BA	Tourism and Travel Management	Shankara Inst of Management	MBA
2015	30	BA	History	Govt Arts College, Ooty	MA History
2015	17	BA	English	Govt Arts College, Ooty	MA English
2015	0	BA	Tamil	Nil	Nil
View File					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Nil	0
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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Sports and College day	Institutional	250
View File		

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2015	Nil	Nil	Nil	Nil	Nil	Nil
View File						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Government Arts College, Udhamandalam has always involved students in various academic and administrative activities. President, Vice President, Cultural Secretary, Magazine Secretary, Games and Sports Secretary, and Association Secretary are just a few of the positions held by students. On the Advice of faculty members, all students relevant activities are carried out like • Independence Day Celebration on August 15, 2015 • Teachers Day Observance on September 5, 2015 • Campus Cleaning Programs • Sports and College Day on March 29, 2016 • College Magazine Publication • International Womens Day Observance on March 8, 2016 .A student representative is an integral part of IQAC and his/her views are duly considered in assuring quality enhancement of the institution. Students are also involved in RUSA Project Monitoring Unit committee also. They attend the meetings of RUSA Committee and express their opinion on RUSA and various issues on higher education. The Anti-Ragging Cell has representatives from college, to check ragging and to maintain cooperation among the students. Representatives of students are included in the Library Committee, Canteen committee and Alumni Committee. Student's Cooperative store is functioning for the benefits of students, where the stationaries are sold at

reasonable price.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

910

5.4.3 – Alumni contribution during the year (in Rupees) :

224466

5.4.4 – Meetings/activities organized by Alumni Association :

Nil

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

A policy of decentralization and participative management is followed in the college. The Directorate of Collegiate Education, Chennai gives directions on academic and administrative aspects based on the policy of the Higher Education Department, Government of Tamilnadu. The decisions are conveyed to the college. The college council ensures proper implementation of the policies in consultation with the Heads of all Departments, members of various committees and cells. The Principal is given financial power as per rules and regulations. The department heads manage day-to-day functioning of the departments. Major decisions are taken after consultation with faculty members. Other units like the library and physical education have operational autonomy. Students are also involved in the decision making process. Thus all concerned are able to contribute in a significant manner for the development of the college.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Admission of Students	The admission process is planned and executed by the college admission committee as per the rules and regulations of the Government of Tamilnadu and Bharathiar University, Coimbatore.
Industry Interaction / Collaboration	The college is taking initiatives to start collaboration with industry and various science departments. The institutes targeted are Pasteur Institute ,Soil Research, Potato Research Station ,TIFR Sterling Biotech and various computer firms.

Human Resource Management	<p>Faculty and non-teaching staffs are encouraged to attend orientation programmes, refresher courses, workshops and seminars to enhance their knowledge and skills. Faculty members are also encouraged to apply and undertake research projects funded by academic bodies such as UGC, CSIR etc. Major responsibilities are delegated to all faculty members to ensure their professional development of the and the development of the college.</p>
Library, ICT and Physical Infrastructure / Instrumentation	<p>The library is equipped with good infrastructure. Every year books are added through funds obtained from the Directorate of Collegiate Education, Chennai . The library has been digitized and INFLIBNET is available . All departments are provided with computers, high speed fiber optic internetconnection, printers and LCD projectors. Auditorium, language lab, computer lab, well established labs in the science departments, adequate classrooms and exam section are available .A huge playground and gym also available for the benefit of all concerned.</p>
Research and Development	<p>One faculty member acts as the coordinator of the research and development cell. The faculty members are encouraged to publish research papers in international and national peer reviewed journals. Faculty members and students are encouraged to undertake research projects funded by TANSCH (Tamilnadu State Council for Higher Education), UGC, CSIR etc.</p>
Examination and Evaluation	<p>The norms for conduct of examination and evaluation given by Bharathiar University, Coimbatore are followed. Since this is an affiliated college major changes in this aspect cannot be followed.</p>
Teaching and Learning	<p>Faculty members are encouraged to update their pedagogical skills by attending various professional development programmes such as refresher courses, workshops and seminars. Remedial classes are conducted for the benefit of students. Students are encouraged to improve their theoretical knowledge by participating in hands -on programmes such as teaching practice in schools, field visits and industrial visits.</p>

Curriculum Development	<p>The college is affiliated to Bharathiar University, Coimbatore. Thus the curriculum and syllabus prescribed by the university is followed. Some of the faculty members are members and chairperson of the BOS of the university. They make suggestions for the qualitative improvement of the syllabus. The institution also takes steps to contribute to the improvement of the knowledge and skills of the students by conducting soft skills programmes.</p>
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6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Administration	<p>The Higher Education Department, Government of Tamilnadu and DCE (Directorate of Collegiate Education, Chennai) with the support from agencies such as TANSCHETakes effective measures for implementation of e-governance methods. All information with regard to administration is conveyed to the DCE's office electronically. Salary for staff and income tax particulars are managed electronically.</p>
Examination	<p>Internal marks and attendance particulars of students are compiled by the respective mentors electronically .These details are submitted to the exam cell.</p>
Planning and Development	<p>The college council plays a vital role for discussing changes for the development of the college in accordance with the Directorate of Collegiate Education, Chennai. All the faculty members are qualified and have good experience in providing inputs for the improvement of all stakeholders. IQAC has also insisted on the implementation of e-governance in various areas and is trying to implement the same in different phases.</p>
Finance and Accounts	<p>The Department of Finance, Government of Tamilnadu through the Commissionerate of Treasuries and Accounts has embarked upon e-governance by initiating Integrated Financial and Human Resources Management System (IFHRMS)The IFHRMS shall take care of the activities of Finance Department to a larger extent by bringing Commissionerate of Treasuries and Accounts and other</p>

departments online and ensuring real time updation of the financial transactions of the Government M/s. Wipro Ltd has been identified as the system integrator for the IFHRMS project and the Master Service Agreement was signed between SI and Department on 29.05.2015 for the Implementation of the Project and for providing Operations Maintenance Support for a period of 5 years from Go-Live.M/s. PriceWaterhouseCoopers Pvt. Ltd has been engaged as Third Party Audit Agency for Audit (TPAA) and Certification of IFHRMS project. An Agreement was signed between the Department and the TPAA on 10.11.2016.Thus the service registers (SR) of employees will be digitalized thereby enabling easy access to records for promotions and settling retirement benefits. It will also help make the replacement and recruitment process quicker.Pensioners,can get easy and quick updates about enhanced pensions or can upload their 'life certificate' digitally by using their smartphones or computers. Financial management is done at the institution levelby the Bursar and the principal. All accounts details are computerized and sent to the authorities concerned such as the Directorate of Collegiate Education,Chennai electronically. IQAC has suggested the implementation of e-governance in areas of student admission, and fee collection.

Student Admission and Support

During the time of admission information regarding (a) Courses offered (b)eligibility criteria (c)date of issue of applications (d)last date for submission of application(e)method for admission (f)fee particulars (g)certificates to be submitted are displayed in the college website to help students and to ensure the effective completion of the admission process. Students belonging to BC, MBC , Minority, AdiDravidar, Scheduled Caste, Scheduled Tribes, and SCC communities avail themselves of the welfare e -scholarships offered by the Government of Tamilnadu .

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2016	NIL	NOT APPLICABLE	NOT APPLICABLE	0
2015	NIL	NOT APPLICABLE	NOT APPLICABLE	0
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2015	NIL	NOT APPLICABLE	Nil	Nil	Nil	Nil
2016	NIL	NOT APPLICABLE	Nil	Nil	Nil	Nil
View File						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Workshop on Non-Conventional Resources for Language Learning	2	28/03/2016	30/03/2016	3
REFRESHER COURSE	1	02/12/2015	22/12/2015	21
View File				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
68	70	24	20

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
The following welfare measures are available for teaching staff: 1. Medical insurance scheme implemented by the	The following welfare measures are available for non-teaching staff: 1. Medical insurance scheme implemented by the	The following welfare measures are available for non-teaching students: 1. Government scholarships for BC, MBC,

<p>Government of Tamilnadu for the welfare of the staff and their families.</p> <p>2. GPF and CPS pension schemes</p> <p>3. Festival advance during the time of festivals such as Deepavali, Pongal and Christmas</p> <p>4. Government loan schemes to purchase/construct house and buy vehicles</p> <p>5. Leave such as CL,EL,ML,On-Duty leave to attend Orientation programmes, Refresher courses, Seminars, Conferences, workshops etc . to augment their professional acumen.</p> <p>6. Gym with good equipment</p> <p>7. Store to avail stationery at low cost.</p> <p>8. Canteen that provides food at affordable prices.</p> <p>9. Vehicle parking facilities</p>	<p>Government of Tamilnadu for the welfare of the staff and their families.</p> <p>2. GPF and CPS pension schemes</p> <p>3. Festival advance during the time of festivals such as Deepavali, Pongal and Christmas</p> <p>4. Government loan schemes to purchase/construct house and buy vehicles</p> <p>5. Leave such as CL,EL,ML,On-Duty leave to attend administrative skills</p> <p>6. Gym with good equipment</p> <p>7. Store to avail stationery at low cost.</p> <p>8. Canteen that provides food at affordable prices.</p> <p>9. Vehicle parking facilities</p>	<p>SC and ST students</p> <p>2. Remedial coaching classes</p> <p>3. Soft-skills training programmes for success in chosen professions</p> <p>4. Gym with good equipment</p> <p>5. Store to avail stationery at low cost.</p> <p>6. Canteen that provides food at affordable prices.</p> <p>7. Vehicle parking facilities</p>
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6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Internal financial audit is conducted every year by the principal and the faculty designated to audit finances of the institute for that year. The report is submitted to the principal. External financial audit is conducted by the AG and auditors from the Directorate of Collegiate Education, Chennai.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
NIL	0	NOT APPLICABLE
View File		

6.4.3 – Total corpus fund generated

0

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Nill	Yes	SELF
Administrative	No	Nill	Yes	SELF

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

An active PTA is functioning in the college. Funds generated are utilized for providing salary to temporary non-teaching staff.

6.5.3 – Development programmes for support staff (at least three)

The Lab Assistants of the science departments are given annual training to hone their skills. The non-teaching staff are given training at Bhavani Sagar Erode every year to enhance their administrative knowledge. A stress management program was organised for the welfare of all teaching and non-teaching staff.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

According to the recommendations for Quality Enhancement of the Institution given by the previous NAAC peer team the following were implemented 1. Soft skills training program was organised for the development of the personality and skills of the students. 2. Difficulties faced by guest lecturers with the regard to meager emoluments, service conditions, issue of service certificate etc. were represented to the state government. Accordingly these issues were resolved to an extent.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2015	NIL	Nil	Nil	Nil	0
2016	NIL	Nil	Nil	Nil	0
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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Campus Cleaning	24/06/2015	24/06/2015	32	40
Awareness programme: Anti ragging rally conducted by NSS Unit	06/08/2015	06/08/2015	87	98
An Awareness to student on NAPIVEND in coordination with Women Empowerment Cell	03/09/2015	03/09/2015	150	Nil
Health,	14/10/2015	14/10/2015	88	94

Family welfare programme: Breast Cancer awareness Rally conducted by the NSS Unit				
Youth Awareness Day Programme	15/10/2015	15/10/2015	72	100
AIDS Awareness Rally organized by NCC unit	01/12/2015	01/12/2015	48	52
Etiquette and Interview Techniques	20/01/2016	20/01/2016	153	97
Career guidance programme: TANCET-2016	30/01/2016	30/01/2016	146	137
International Women's day	08/03/2016	08/03/2016	200	50
Employability Skill Enhancement Training Programme	08/03/2016	08/03/2016	43	49

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
To maintain a clean environment, the college maintains a smoke free and vehicle free campus. Eco club has the motto "Conserve the biodiversity, environment and eco systems of the Nilgiris Biosphere Reserve". Based on the motto the Eco club is instrumental in bringing about major environmental consciousness among students in college and preserving a green campus.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	6
Provision for lift	No	0
Ramp/Rails	Yes	6
Braille Software/facilities	No	0
Rest Rooms	Yes	6
Scribes for examination	Yes	6
Special skill development for differently abled students	No	0

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
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No Data Entered/Not Applicable !!!

[View File](#)

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Code of Conduct of the Students of Government Arts College, Udhagamandalam	01/06/2015	The college calendar contains Code of Conduct for students and staff..

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
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No Data Entered/Not Applicable !!!

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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

i) Plantation drive at regular intervals. ii) Cleanliness drive iii) Plastic free zone iv) Eco awareness programme v) Integrated Environment Science subject in the curriculum

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Best Practices - I Title of the Practice Elephant conservation Objective of the practice 1) To evaluate potential human - elephant conflicts in Coimbatore and Nilgiri districts, using changing matrix analysis. 2) To extend the land use and land cover changes over a period of 36 years [1960 to 2016]. 3) To highlight potential conservation policy shortfalls that may influence the utilization of natural resources in the study area. The context Land cover change is a characteristic reflection of a human society interacting with the physical environment. The Nilgiris and the Coimbatore districts are human settled area endowed with a variety of wild life. However, human - elephant conflicts are known to occur whenever these two species inhabit the same area, which poses serious threat to elephant conservation. Deforestation, cultivation and human - elephant conflicts increased over the period under review and forest classes decreased while the cultivation class increased. Human - elephant conflicts hot spots increased, predominantly in areas where cultivation and settlements coincide. Weak policing, poor user rights, and pseudo decentralization of power are policy issues found influencing community resentment towards conservation initiatives in chosen area. Therefore, it is essential to understand how land use and land cover changes may threaten future land cover trends and wild life habitat loss. The Practice 1) Direct Field observation 2) Incidental count 3) Profiling problematic elephants especially Maknas, Tuskers and few female elephants. Evidence of success Awareness is brought among the habitants about the encroachment on peripheral forest land as well as change the natural landscape on elephant corridor which led to reduction of connectivity between habitats, sometimes even blocked as a result

elephants roam outside the forest leading to frequent conflict. Problems encountered and resources required Fund allotted as a major grant was inadequate for the project. Outcome State Forest Department considered the importance of protecting corridor land and ensuring it to be secure. Best Practices - II Title of the practice Soft Skill Training Objective of the Practice To provide strong practical orientation to the students and help them in building and improving their skills in communication, presentations, leadership, time managements, group discussions, interviews and inter-personal skills. The Context 1. Ice Breaking 2. Rising to the occasion (Speaking on a given topic) 3. Description of objects and processes 4. Negotiation and polite conversation 5. Group discussion and interview 6. Public speaking 7. C.V. letter writing and emails 8. Writing Tasks in the workplace 9. Presentation skills 10. Drafting an advertisement Practice The soft skill classes are allocated after the regular class timetable. Problems 1. Students are hesitating to take part in Soft Skill Training because, they have chosen the vernacular language as the medium of study and finds difficult to communicate only in English. 2. To motivate students for active participation was challenge. Outcome 1. The course helps students to envision their Career and planning in a focused manner. 2. The course helps students to write an effective resume and to deal with placement consultants.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Government Arts College, Udhagamandalam is committed to social welfare and understands its responsibility towards development of society. The college has always been in the forefront in fulfilling its objectives in terms of educational attainments and producing quality individuals. Keeping the local needs in mind, the college has taken some strategies for widening access to higher education to its students from tribal community and backward community. It helps to create equity and access to higher education to its students. The College believes that, education based on values can bring a change in the society. Our students come from rural areas where many are the first generation learners and belong to the economically weak section of the society. Scholarship given in order to bring the backward classes into main stream education. To enhance the competitive skills and under the base for embracing bright career, our college has been conducting placement training programmes, Career guidance in coordination with District Employment Office. Further participants in the Inter-class as well as Inter-collegiate events, sports, cultures and other activities help to mold the personality of students. Blood donation camps, NSS camps, ECO club, Citizen Consumer Club and a number of social outreach programs are organised by the NCC, NSS and other clubs which helps to nurture the values of social belongingness and responsibility. The continuous efforts of the institution to maintain a balance between academic, co-curricular and extra-curricular activities is supported by a team of highly qualified teaching Staff and non-teaching Staff.

Provide the weblink of the institution

8.Future Plans of Actions for Next Academic Year

The quality of the research and education should be given more thrust.

